



Wes Moore
Governor

Aruna Miller
Lt. Governor

Cassie Motz
Chair

Sanjay Rai, Ph.D.
Acting Secretary

August 9, 2023

The Honorable Bill Ferguson
President
Senate of Maryland
H-107 State House
Annapolis, Maryland 21401

The Honorable Adrienne A. Jones
Speaker
Maryland House of Delegates
H-101 State House
Annapolis, Maryland 21401

RE: Report on Maryland Foster Care Tuition
Waiver and Maryland Unaccompanied
Homeless Youth recipients
MSAR #13222
Education Article, Section 15-106.1(f)(3).

Dear President Ferguson and Speaker Jones:

In accordance with Education Article §15-106.1(f)(3), the Maryland Higher Education Commission (MHEC) presents the information below on Maryland Foster Care Tuition Waiver¹ recipients and Maryland Unaccompanied Homeless Youth Tuition Waiver recipients. The statute requires the collection of the number of enrolled students who (1) received the specified tuition exemption during the prior academic year²; (2) received the specified tuition exemption at any point during their enrollment at the institution; and (3) earned a bachelor's degree, associate degree, or certificate from the institution during the prior academic year. Statute further requires that institutions report specific disaggregated information regarding recipients, applicants, and denials. Institutional submissions include these data in both an aggregated (all students) format and disaggregated by specific demographic groups. Enclosed within this report are disaggregated data for the Maryland Foster Care Tuition Waiver and the Maryland Unaccompanied Homeless Youth Tuition Waiver. All public postsecondary institutions are required to provide this information.

The following data are an aggregation of submissions provided by all public postsecondary institutions in the State.³

¹ Tuition waiver and tuition exemption are used interchangeably in report.

² For the purposes of reporting these data, the academic year is the fiscal year (July 1 to June 30).

³ Segment and statewide totals represent a summation of institution-level data; individual students may have an award from more than one institution.

Foster Care Tuition Waiver			
	Currently Enrolled Students Who Received Tuition Exemption in FY 2022	Currently Enrolled Students Who Received Tuition Exemption at Any Point of Enrollment (FY2015 – FY2022)	Students Who Received Tuition Exemption at Any Point of Enrollment (FY2015 – FY2022) Who Earned a Degree or Certificate in FY2022
Public Community Colleges	183	407	20
Public Four-Year Institutions	170	389	31
Totals	353	796	51

As reported to MHEC, 27 public postsecondary institutions (16 community colleges and 11 public four-year institutions) awarded the Foster Care Tuition Waiver to students from July 1, 2021 to June 30, 2022.

Unaccompanied Homeless Youth Tuition Waiver			
	Currently Enrolled Students Who Received Tuition Exemption in FY 2022	Currently Enrolled Students Who Received Tuition Exemption at Any Point of Enrollment (FY2014 – FY2022)	Students Who Received Tuition Exemption at Any Point of Enrollment (FY2014 – FY2022) Who Earned a Degree or Certificate in FY2022
Public Community Colleges	99	165	27
Public Four-Year Institutions	189	315	47
Totals	288	480	74

As reported to MHEC, 22 public postsecondary institutions (11 community colleges and 11 public four-year institutions) awarded the Unaccompanied Homeless Youth Waiver to students from July 1, 2021 to June 30, 2022.

Institutions were additionally responsible for identifying reasons students did not receive an award if they were eligible or had received it in prior years.⁴ Institutions reported that all students demonstrating eligibility for the award received it; the students who did not receive it were not identified as at risk (Foster Care) or unaccompanied (Unaccompanied Homeless Youth), or did not provide other required evidence of eligibility.

There were several reasons provided by institutions as to why students who had received a waiver in previous years did not receive it in the reporting year. These include:

- The student received alternate forms of financial aid, making the award unnecessary;
- The student did not complete the Free Application for Federal Student Aid (FAFSA);

⁴ Bowie State University and Coppin State University were non-compliant with the statutory requirement to provide detail on the reasons why students who previously received the waiver did not receive it during the reporting year; therefore, the list in this report may not be fully representative.

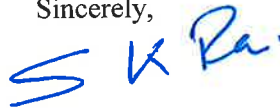
- The student did not enroll or withdrew;
- The student did not apply for the waiver during the reporting year;
- The student was no longer homeless or at risk of homelessness (applies to Unaccompanied Homeless Youth Tuition Waiver only);
- The student lost eligibility due to aging out; and
- The student was a graduate student ineligible for the award.

As indicated above, disaggregated data by the following demographics are enclosed within this report:

- (1) Age;
- (2) Race/Ethnicity;
- (3) Gender Identity; and
- (4) Sexual Orientation.

If you require any additional information, please do not hesitate to contact me or Dr. Barbara Schmertz, Director of Research & Policy Analysis, at barbara.schmertz@maryland.gov.

Sincerely,



Sanjay Rai, Ph.D.
Acting Secretary

SF/sa

cc: Sarah Albert, Department of Legislative Services (5 copies)

Community College Foster Care Tuition Waiver Recipients

Item		Age Group					Race/Ethnicity							Sexual Orientation					Gender Identity						
		16 and Under	17-19	20-22	23-24	25 and Up	American Indian/Alaska Native	Asian	Black	Hispanic/Latino	Native Hawaiian or Pacific Islander	White	Two or More Races	Unknown	Foreign/Non-Resident Alien	Heterosexual or Straight	Gay or Lesbian	Bisexual	Other	Unknown	Male	Female	Transgender	Other Gender Identity	Unknown
1	Received tuition waiver/ exemption in the reporting year (this should align with institution's counts of students with aidcat=1333 in the Financial Aid Information System)	1	46	75	37	24	1	5	100	17	0	43	14	1	2	11	1	3	1	122	38	139	0	2	4
2	Applied for and did not receive tuition waiver/ exemption in the reporting year	0	0	0	1	1	0	0	2	0	0	0	0	0	0	1	0	0	0	1	0	2	0	0	0
3	Previously received a tuition waiver/ exemption at any point during their enrollment at the institution but did not receive during the reporting year	0	6	26	10	26	1	1	43	2	0	15	5	1	0	0	0	0	0	60	17	50	0	0	1
4	Received tuition waiver/ exemption at any point during enrollment at the institution and earned a bachelor's degree, an associate's degree, or a vocational certificate from the institution during the reporting year	0	3	4	5	8	0	0	8	2	0	9	1	0	0	1	1	0	0	16	4	16	0	0	0

Community College Homeless Youth Tuition Waiver Recipients

Item		Age Group					Race/Ethnicity							Sexual Orientation					Gender Identity						
		16 and Under	17-19	20-22	23-24	25 and Up	American Indian/Alaska Native	Asian	Black	Hispanic/Latino	Native Hawaiian or Pacific Islander	White	Two or More Races	Unknown	Foreign/Non-Resident Alien	Heterosexual or Straight	Gay or Lesbian	Bisexual	Other	Unknown	Male	Female	Transgender	Other Gender Identity	Unknown
1	Received tuition waiver/ exemption in the reporting year (this should align with institution's counts of students with aidcat=1334 in the Financial Aid Information System)	0	26	57	14	2	2	3	43	10	0	29	9	0	3	12	0	2	2	67	30	69	0	0	0
2	Applied for and did not receive tuition waiver/ exemption in the reporting year	0	5	5	2	0	0	0	5	1	0	3	2	0	1	0	1	0	0	1	4	7	0	0	1
3	Previously received a tuition waiver/ exemption at any point during their enrollment at the institution but did not receive during the reporting year	0	0	13	7	6	0	2	10	6	0	7	1	0	0	0	0	0	0	17	4	20	0	0	2
4	Received tuition waiver/ exemption at any point during enrollment at the institution and earned a bachelor's degree, an associate's degree, or a vocational certificate from the institution during the reporting year	0	1	7	7	12	0	1	10	2	0	11	2	0	1	0	1	0	0	25	6	20	0	0	1

Public Four Year Foster Care Tuition Waiver Recipients

Item		Age Group					Race/Ethnicity								Sexual Orientation					Gender Identity					
		16 and Under	17-19	20-22	23-24	25 and Up	American Indian/Alaska Native	Asian	Black	Hispanic/Latino	Native Hawaiian or Pacific Islander	White	Two or More Races	Unknown	Foreign/Non-Resident Alien	Heterosexual or Straight	Gay or Lesbian	Bisexual	Other	Unknown	Male	Female	Transgender	Other Gender Identity	Unknown
1	Received tuition waiver/ exemption in the reporting year (this should align with institution's counts of students with aidcat=1333 in the Financial Aid Information System)	0	39	84	32	19	0	4	99	20	0	25	11	14	1	12	0	2	1	48	57	117	0	0	0
2	Applied for and did not receive tuition waiver/ exemption in the reporting year	0	8	10	1	7	0	0	11	2	0	7	4	2	0	7	1	0	0	1	6	20	0	0	0
3	Previously received a tuition waiver/ exemption at any point during their enrollment at the institution but did not receive during the reporting year	0	54	38	13	34	0	4	114	1	0	8	2	4	6	14	0	0	0	5	46	93	0	0	0
4	Received tuition waiver/ exemption at any point during enrollment at the institution and earned a bachelor's degree, an associate's degree, or a vocational certificate from the institution during the reporting year	0	1	13	10	7	0	0	18	4	0	6	2	1	0	0	0	0	0	14	8	23	0	0	0

Public Four Year Homeless Youth Tuition Waiver Recipients

Item		Age Group					Race/Ethnicity							Sexual Orientation					Gender Identity						
		16 and Under	17-19	20-22	23-24	25 and Up	American Indian/Alaska Native	Asian	Black	Hispanic/Latino	Native Hawaiian or Pacific Islander	White	Two or More Races	Unknown	Foreign/Non-Resident Alien	Heterosexual or Straight	Gay or Lesbian	Bisexual	Other	Unknown	Male	Female	Transgender	Other Gender Identity	Unknown
1	Received tuition waiver/ exemption in the reporting year (this should align with institution's counts of students with aidcat=1334 in the Financial Aid Information System)	0	40	112	30	9	0	9	93	22	0	44	17	5	1	36	0	2	1	41	64	125	1	0	1
2	Applied for and did not receive tuition waiver/ exemption in the reporting year	0	8	12	1	2	0	0	14	0	0	6	3	0	0	5	0	0	0	0	6	17	0	0	0
3	Previously received a tuition waiver/ exemption at any point during their enrollment at the institution but did not receive during the reporting year	0	8	18	9	3	0	3	19	2	0	8	6	0	0	19	0	0	0	16	13	18	0	0	0
4	Received tuition waiver/ exemption at any point during enrollment at the institution and earned a bachelor's degree, an associate's degree, or a vocational certificate from the institution during the reporting year	0	0	28	15	4	0	1	23	6	0	13	3	1	0	9	0	1	0	16	13	34	0	0	0

Appendices

August 2023

In accordance with Education Article §15-106.1(f)(2), the Maryland Higher Education Commission (MHEC) is to collect documents and other materials used by institutions in association with administering the Maryland Foster Care Tuition Waiver and Maryland Unaccompanied Homeless Youth Tuition Waiver. In accordance with Education Article §15-106.1(f)(3), the Maryland Higher Education Commission is to compile these materials and publish them on the agency webpage.

For the 2023 reporting cycle (reflecting the 2022 fiscal year reporting year), MHEC collected and compiled the application materials and other associated documents.

Appendix I

Maryland Foster Care Tuition Waiver Recipients and Maryland
Unaccompanied Homeless Youth Tuition Waiver Recipients
Application and Other Materials

Community Colleges

**MARYLAND FOSTER CARE/UNACCOMPANIED HOMELESS YOUTH WAIVER
APPLICATION AND ELIGIBILITY CHECKLIST**

- 1. Maryland Resident for at least one year _____

- 2. Completed FAFSA and results on file _____

- 3. Foster Care Waiver: Confirmed eligibility through
MDCAPS or DHS Letter _____

- 4. UHY: Verified Homeless situation as defined by
Federal McKinney-Vento Homeless Assistance
Act at ANY Time (Homeless at Time of Application
(Including Not living with Parent or Guardian) _____

- 5. Enrolled at ACM before the age of 25 _____

- 6. Registered as a Candidate for Vocational Certificate
Or Associate of Arts Degree _____

- 7. Does not have a Bachelor's Degree and has not received _____

- 8. Has Not Received the Waiver for more than 5 Years _____

- 9. Send Appropriate Letter _____

Eligible _____ Not Eligible _____

Student Signature (if student applied in SFA Office): _____

Date: _____

Student Appealed 'Not Eligible' Decision: _____ Date: _____

Final Decision/Signature/Date: _____



FINANCIAL AID

WHAT YOU NEED TO KNOW

FINANCIAL AID OFFICE

THE PRIMARY ROLE of the Financial Aid and Veterans Benefits office at Anne Arundel Community College (AACC) is to provide financial assistance to students and families, allowing them to participate fully in the total educational experience.

The majority of AACC credit students receive some form of financial aid, scholarships or financial support. Beyond keeping our tuition costs low, there are a number of resources to help you pay for college, and our financial aid advisors are here to help.

FINANCIAL AID LOCATIONS

FINANCIAL AID AND VETERANS BENEFITS MAIN OFFICE

Student Services Building, Room 160
101 College Parkway
Arnold, MD 21012

FINANCIAL AID AT ARUNDEL MILLS

7009 Arundel Mills Circle, Room 105F
Hanover, MD 21076

FINANCIAL AID AT GLEN BURNIE TOWN CENTER

101 N. Crain Highway, Room 209
Glen Burnie, MD 21061

Email: finaid@aacc.edu | Phone: **410-777-2203** | Fax: **410-777-4019** | Web: www.aacc.edu/aid



OPPORTUNITIES

Maximizing Your Financial Aid at AACC

1. Submit your FAFSA

AACC Federal School Code: 002058

*You must complete the FAFSA every school year.
The FAFSA filing season begins Oct. 1.*

FEDERAL AID:

The largest source of aid for college students is federal student financial aid. To apply for federal aid, you must submit the Free Application for Federal Student Aid (FAFSA). Visit www.fafsa.gov and complete the application online. The best time to apply is before March 1 for the upcoming fall term.

MARYLAND STATE AID:

If you meet the Maryland residency requirements and submit your FAFSA by March 1 for the next school year, your information will be sent automatically to the **Maryland Higher Education Commission** (MHEC). MHEC will process it to determine if you are eligible for any state aid, in addition to federal aid you might receive.

To view your information and application status with MHEC, go to **MD CAPS** (Maryland College Aid Processing System) on the MHEC website:

www.mhec.state.md.us

2. Financial aid depends on grades — not just need.

AACC has academic requirements for maintaining financial aid awards. Grades for all financial aid students are reviewed at the end of each term. You must maintain an overall GPA of 2.0 or higher, and you must complete at least two-thirds (67%) of all credits you start. You also must complete your program in the allotted amount of time.

3. Scholarships

In addition to federal and state aid, there are AACC scholarships and many private scholarships and grants available. Unlike student loans, these awards do not have to be repaid as long as you continue to meet the requirements. Start applying for scholarships and grants for the next school year in the spring of the prior year.

You must submit a new application every year.

www.aacc.edu/scholarships

4. AACC's financial aid office is here to help you.

If you're confused or simply want to discuss financial aid options, contact us by phone, email or in person.

Remember, all of the above sites and your financial aid office offer information for **FREE**. There is no reason to pay for financial aid information or advice.



RIGHTS AND RESPONSIBILITIES

Student Rights

Students have the right:

- To receive courteous service from financial aid staff
- To be provided timely and accurate service
- To be provided information about their financial aid application
- To confidentiality concerning their applications as guaranteed in the Federal Right and Privacy Act (FERPA)
- To loan program entrance and exit counseling
- To appeal financial aid holds for unsatisfactory academic progress

Student aid eligibility is based upon financial circumstances that you certified were correct when you signed your FAFSA. If circumstances change, you must inform the financial aid office.

Student Responsibilities

Students are responsible for:

- Updating information on their FAFSA, updating mailing addresses and using their AACC email account
- Reporting third-party benefits such as VA or outside scholarships
- Understanding AACC's Satisfactory Academic Progress policy and maintaining Satisfactory Academic Progress
- Interacting with financial aid office staff in a courteous manner
- Reading the contents of AACC's financial aid website and following instructions for aid acceptance and loan promissory notes

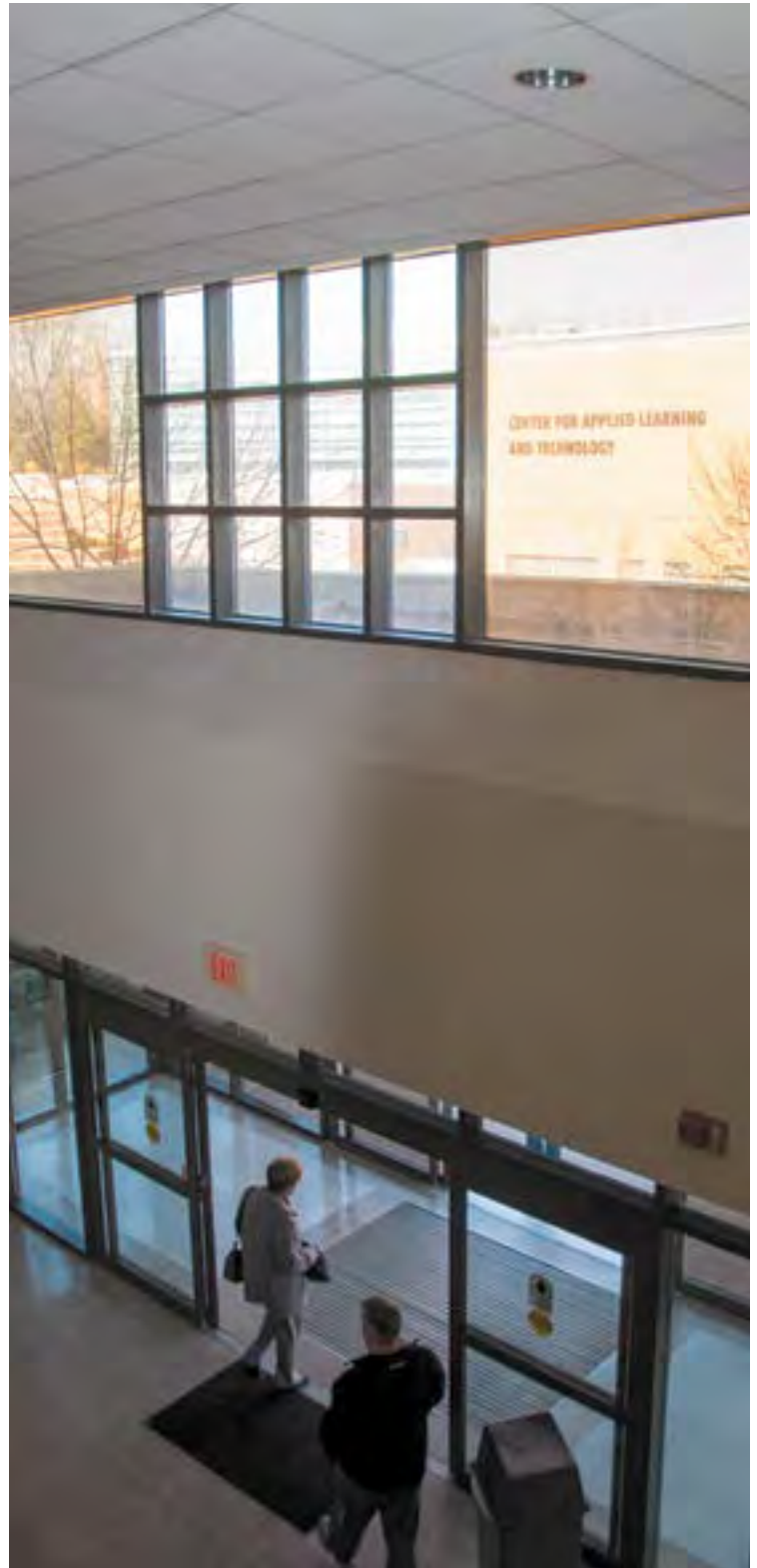
Consumer Information and Privacy of Records

Your information is important, and we're serious about protecting your privacy. Student records are protected under FERPA. AACC cannot release education records to anyone other than the student without the student's written permission. Students can sign a Student Release of Information form to grant access to their education records.

The form is available online. Visit www.aacc.edu/resources and select **Student Records**.

The Higher Education Act (HEA) of 1965 includes many requirements for disclosing information to the public, to current students and their families, to prospective students and their families, to university employees and prospective employees, to prospective student-athletes and their parents, guidance counselors and coaches, to college bookstores, to borrowers or prospective borrowers of education loans, to researchers, to policymakers, and to legislators.

Additional information can be found at:
www.aacc.edu/policies and select **Consumer Info**



FINANCIAL AID SELF-SERVICES

Don't Wait In Line, Get Online

Visit MyAACC for Financial Aid Updates

You must access your MyAACC email account regularly, read our requests for information and respond in a timely manner. We use college email to notify you of any issues or required paperwork for financial aid.

Financial aid self-services is your way to do business with us.

- **Apply for AACC Scholarships**

Check out the scholarships AACC offers students attending our college.

- **Required Documents**

Learn what you need to move forward in the financial aid process. It indicates when we have received your documents for review.

- **My Awards/Offer Letter**

Do your financial aid dollars make sense? Look here for aid eligibility once you've received an offer.

- **Award Payment Details and Dates**

Need an update on when you'll get your financial aid disbursements? Check here for that as well as any eligibility issues.

- **Veterans Benefit Certification Status**

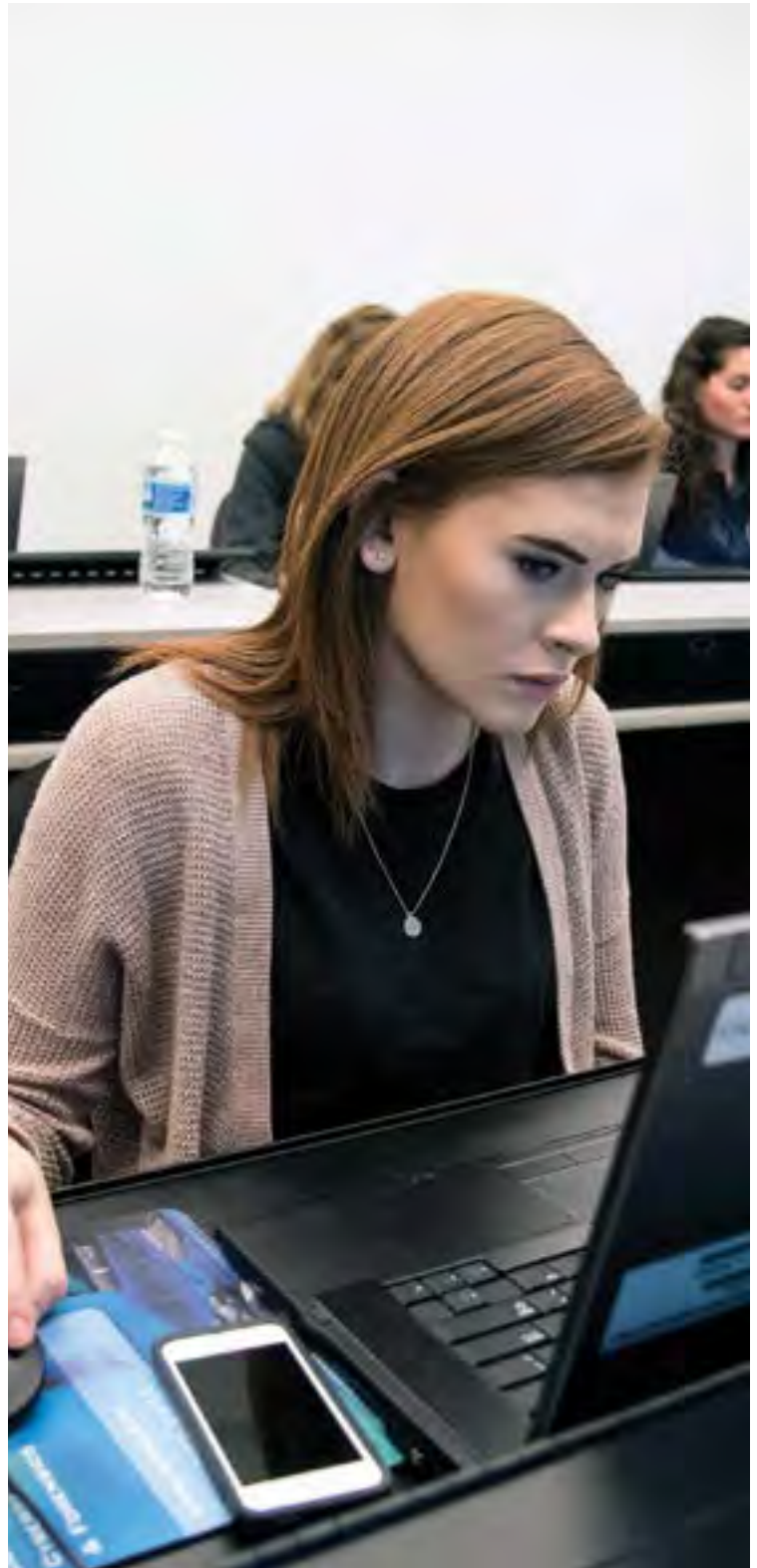
Are you using the GI Bill? You'll find their processing status here.

- **Satisfactory Academic Progress (SAP)**

Have you been suspended? Looking for an overview of your academic history? Find the answers to those questions here.

- **College Financing Plan**

Need help understanding your award? Try using this consumer tool.



ELIGIBILITY

Basic Eligibility Criteria

To be eligible to receive federal, state and institutional student financial aid, you must meet all of the following requirements:

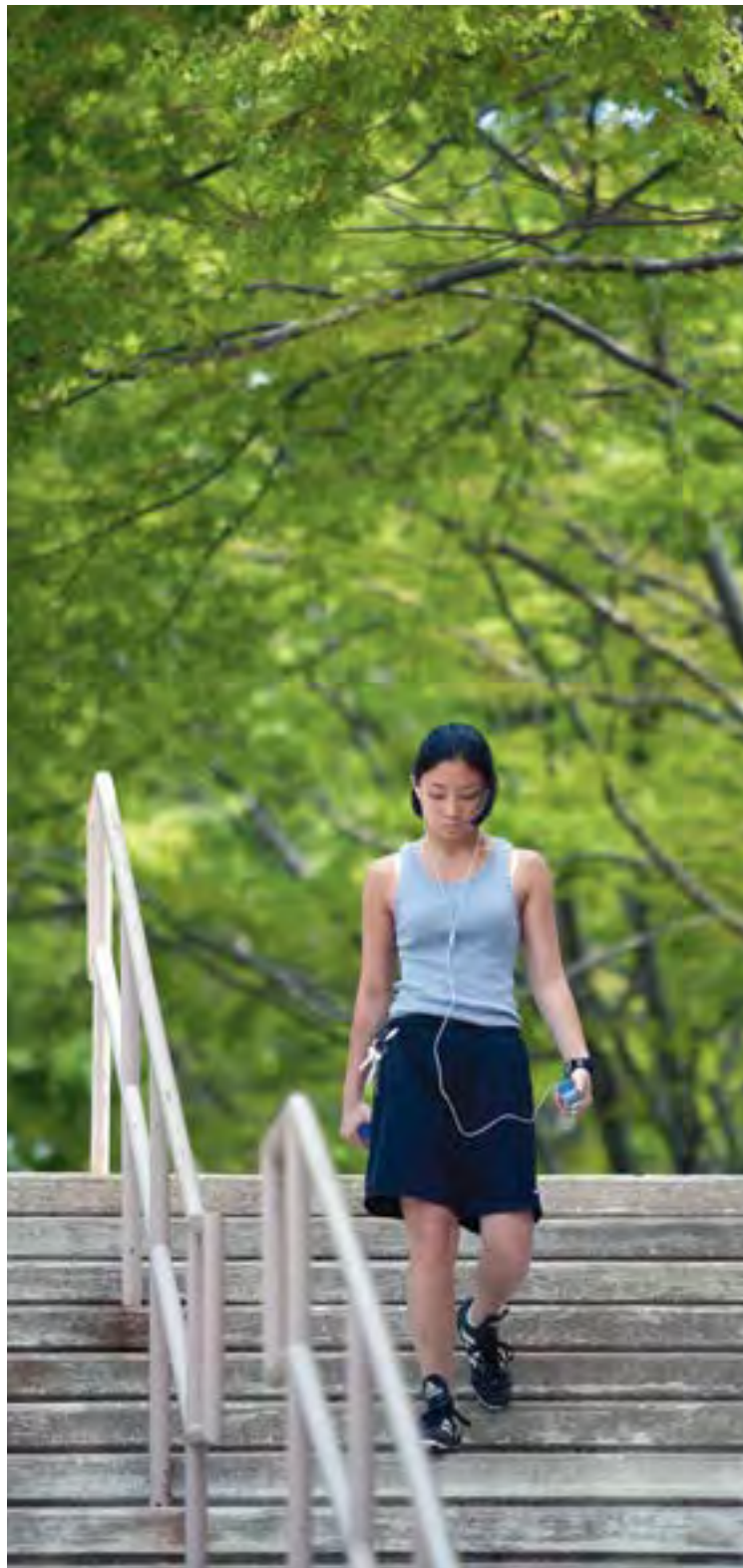
- Be admitted to an eligible program of study leading to an associate degree or a financial aid-approved certificate. For a list of programs not approved for financial aid visit www.aacc.edu/costs-and-paying, select **Financial Aid and Scholarships** and then **General Eligibility Requirements**.
- Be a U.S. citizen or eligible noncitizen
- Have a **valid** high school diploma or GED, or complete a home-school program approved by state law
- You must be registered only for courses required for your program of study.
- You must submit official college transcripts for ALL previous colleges attended.
- Maintain the conditions of our Satisfactory Academic Progress Policy (SAP)
- If you are a male, you must be registered with the Selective Service System.
- You must not have been convicted of possessing or selling illegal drugs.
- You must not be in default of a federal educational loan, or owe a refund on a federal grant.
- You must meet other eligibility requirements as notified by our office and meet the specific requirements for each award.
- You must demonstrate financial need.

Award Changes and Cancellations

The financial aid office retains the right to cancel or reduce awards of federal, state or institutional financial aid programs as sound administrative practices may dictate.

AACC Attendance and Financial Aid Disbursements

AACC requires each instructor to have an attendance policy for their courses. Individual policies may vary. You must adhere to your instructor's policy for attendance to receive financial aid for that class.



SAP

Satisfactory Academic Progress Policy

The financial aid office is required to check Satisfactory Academic Progress (SAP) for all students before awarding any financial aid. This is checked every term.

To read our policy in full, visit: www.aacc.edu/policies and select **Satisfactory Academic Progress**.

What are the minimum standards to maintain my financial aid eligibility?

You must meet all SAP standards as set by the federal government (HEA Sec. 484(c), 34 CFR 668.16(e) 34 CFR 668.32(f) 34 CFR 668.34).

- Minimum cumulative Grade Point Average (GPA) = 2.0
- Credit Completion Rate (Pace) = 67%
(Students must pass at least two-thirds (67%) of the courses attempted as measured by comparing their total completed credits to their total attempted credits.)
- Students must complete their educational program within a time frame no longer than 150% of the published length of the educational program.

Example: Students who are pursuing a 60-credit program must complete all AACC graduation requirements before they have attempted 90 credits.

Attempted credits include: Developmental and ESL courses, all AACC credits, and all Transfer credits

Completed credits include: Grades of A, B, C, Pass, D and Transfer credits

What happens if I need to repeat a class?

Financial aid will fund one additional attempt of a successfully completed class, as long as the student is meeting the SAP requirements.

Results Matter

- Students who apply to receive financial aid must be making academic progress toward earning their degree.
- Financial aid is disbursed only for courses that count toward completion of your degree or certificate program.
- You must meet with an academic advisor to help plan your progress and success at AACC.

What happens if I do not meet the minimum standards?

Failure to meet one or more of the minimum standards will result in one of the following:

Warning Period: One more term of aid eligibility will be granted in which you are expected to meet all the minimum standards.

Suspension: Your financial aid will be suspended after unsuccessful progress in the warning term or if you are not meeting one or more of the minimum standards.

Probationary Period: Your financial aid will be suspended again if you did not meet the conditions of your probation period granted by a previous appeal to our office.

How do I appeal my financial aid suspension?

If you have experienced extenuating circumstances that prevented you from successfully completing your courses, you may submit an Appeal for Reinstatement of Financial Aid Eligibility Form with documentation supporting your circumstances to the financial aid office for review. **You must make the required payment toward your term bill to guarantee that your classes will not be dropped.**

To appeal, you will need to meet with an academic advisor to complete an Academic Success Plan Form and submit the following to the financial aid office:

- *Appeal for Reinstatement of Financial Aid Eligibility Form*
- *Supporting documentation of extenuating circumstances*
- *Academic Success Plan*

What happens if my financial aid appeal is approved?

1. You will receive notification via MyAACC email.
2. Your probationary period, which may include restrictions, will begin.
3. You are responsible for any portion of your bill that will not be paid by financial aid.
4. You must meet all the conditions of your Academic Success Plan.
5. You must meet all conditions of the probationary status, as listed in the decision notification.
6. If you do not meet all the conditions of the probation, your financial aid may be suspended again or denied.

What happens if my appeal is denied?

If the appeal is denied, *you will be responsible for all charges incurred on your student account.* You will be notified through MyAACC of the decision. You may be able to regain eligibility on your own by meeting the minimum SAP standards in future terms.

You may reappeal with the director of financial aid by submitting a director's appeal **only after:**

1. Successfully completing, at your own expense, at least 6 required credits with at least a 2.0 GPA. You cannot withdraw or fail courses attempted or earn any additional incompletes or nonpassing grades (W, WP, WF, F, FX, CO, I, NG) during or between the terms that you complete the 6 required credits.
2. You have additional documentation that was not submitted with the original appeal.

VERIFICATION

FAFSA Records Selected for Verification

What is verification?

Verification of your FAFSA information is completed by financial aid office staff. The process double-checks your FAFSA for accuracy. The amount of aid eligibility shown at the completion of the FAFSA online may or may not be correct, and you should not make plans based on that amount. Our office must resolve any conflicting data and update FAFSA data as required before we can finalize your eligibility for federal financial aid funds. Aid awards may need to be adjusted if there are differences between the data reported on your FAFSA and that reported on your tax transcripts and verification worksheet.

Why was I selected?

FAFSA records are selected for verification by the U.S. Department of Education. The financial aid office does not have the selection criteria. Many times, FAFSA records are selected because of errors made when completing the FAFSA, so be sure to double-check your answers before submitting your form.

A file can be selected for verification at any time. Any transaction with the Federal Processor can cause information to change. We evaluate files during the whole school year, and awards can be adjusted at any time. If you have been paid already and you are selected for verification, your money may be pulled back until verification is complete. If your financial aid has been disbursed to your account and then you are selected for verification, your aid will be canceled until verification is complete. During peak processing, a verification review can take as long as six weeks.

What documents do I need to give the financial aid office?

You will need to log in to your MyAACC account (portal.aacc.edu) for specific information and document requests. Under the Self Services tab, select Students then select the Requested Financial Aid Documents option under the Financial Aid heading. There will be links to the required documents. Print, complete and sign all requested items and submit them to our office for processing.

What is the IRS Data Retrieval process?

The IRS Data Retrieval process allows FAFSA filers to have the IRS tax data automatically entered into the FAFSA. Families filing their initial FAFSA with “estimated income” can use this process to update their original FAFSA data once their tax forms have been completed.



YOUR FINANCIAL AID AWARDS

Grants - Scholarships - Work Study - Loans

Grants are gift aid and do not have to be repaid. Loans must be repaid.

Gift Aid

Federal Pell Grants

These grants are awarded to full- and part-time students with high financial need which is based on the student's Expected Family Contribution (EFC). Disbursed amounts vary based on the eligible credits per term. See your award letter for amounts.

Federal Supplemental Educational Opportunity Grants (FSEOG)

These funds are limited. Awards are made to full- and part-time federal Pell Grant-eligible students with exceptional financial need who meet additional eligibility criteria. Disbursed amounts vary based on the eligible credits each term.

See your award letter for amounts.

Maryland State Scholarships

MHEC administers Maryland state scholarship awards. Each scholarship has its own eligibility requirements. You will be notified by MHEC if you receive an award. You must accept the award using their MDCAPS system (www.mhec.state.md.us). Review your State Scholarship award letter for specific award criteria.

Maryland Part-Time Grants

Funds are limited. Awards can be made to Maryland residents with financial need who are enrolled in a degree program, taking 3-11 credits per term and meet the minimum GPA criteria.

Anne Arundel Community College Foundation Scholarships

AACC awards a variety of scholarships to students who have financial need and meet individual scholarship criteria. The college catalog lists each scholarship. Funds are limited. For early consideration, complete the AACC scholarship application by the April deadline each year.

Self-Help Options

Federal Work-Study (FWS) funds are offered to students enrolled for 6 or more credit hours who demonstrate financial need and meet academic requirements. FWS funds will not be credited to your student account. Positions are limited and hiring closes when we reach our maximum number of student-employees.

If you obtain an FWS job with an approved FWS employer, you will receive a paycheck for your hours worked. If you were not offered FWS but are interested in working on campus, contact our office at fws@aacc.edu.

Federal Direct Loans

Subsidized Federal Direct Loans are available to students who demonstrate financial need. The federal government pays the interest on these loans until six months (grace period) after you graduate or stop attending college at least half time (6 credits). *The law limits the benefits of the Direct Subsidized Loan to an aggregated period of no more than 150 percent of program length for new borrowers. Once the limit has been exceeded, a student may borrow only unsubsidized loans.*

Unsubsidized Federal Direct Loans are available to students who are not eligible for subsidized loans, and to students who wish to borrow more than their maximum subsidized amount. You are responsible for paying the interest on Unsubsidized Direct Loans during enrollment and grace periods.

Parent Loan for Undergraduate Students (PLUS) The PLUS loan program is available to parents of dependent undergraduate students. The PLUS loan program is credit-score based. The loan is limited to the difference between the student's cost of education and the student's financial aid. If your parent wants to borrow a PLUS loan, you must complete a FAFSA.



FEDERAL DIRECT LOANS

Direct Loan Borrowing

Your award letter lists your maximum annual loan amounts. If you only attend for one term, your maximum amounts will be reduced. Your annual direct loans cannot exceed federal annual limits, your remaining financial need or your cost of attendance, whichever is lower. Annual limits vary based on financial need, dependency status and number of completed credits.

You must have 28 completed credit hours to be considered a sophomore at AACC for purposes of borrowing a loan. There are aggregate limits set by the Department of Education.

Loan amounts can be reduced due to exceptionally high student loan debt.

AACC may reduce or refuse to certify a student's loan request.

(HEA Sec. 479(A)(c), 34 CFR 685.301(a)(8), DCL GEN-11-07)

	Dependent Students	Independent Students
Annual Freshman (0 – 27 Cumulative Credits)	\$3,500 subsidized \$2,000 unsubsidized \$5,500 Total	\$3,500 subsidized \$6,000 unsubsidized \$9,500 Total
Annual Sophomore (28+ Cumulative Credits)	\$4,500 subsidized \$2,000 unsubsidized \$6,500 Total	\$4,500 subsidized \$6,000 unsubsidized \$10,500 Total
Aggregate Undergraduate Loan Totals	\$31,000 total	\$57,500 total

Your award notification will include loan information and instructions on printing the AACC Loan Request Form. You cannot borrow more than the maximum, and your maximum might be lowered after a review.

You must be taking at least 6 eligible credit hours each term to receive a federal student loan. If you want to borrow a federal student loan, you must submit an *AACC Loan Request Form* to our office.

If this is the first time you have borrowed a federal student loan, you must complete a Loan Entrance Counseling session online at www.studentloans.gov. Once the loan is processed, we will send an email to your MyAACC email account asking you to complete the *Master Promissory Note (MPN)*.

You cannot complete the MPN until we have processed your loan request.

If your award letter does not include loans and you are interested in borrowing a student loan, contact our office.

LOAN REPAYMENT

Think Before You Borrow

DIVIDE THE NUMBER OF CREDITS YOU HAVE EARNED BY WHAT YOU OWE. WHAT HAVE YOU PAID PER CREDIT?

Federal Direct Loans are debts that must be repaid. They cannot be discharged through bankruptcy, and the federal government can garnish your future income tax refunds or wages if you default. You must pay back the loan even if you do not complete your program or are unhappy with your education experience. The federal government offers different repayment options that may help if you are going through a difficult financial period.

SALARY NEEDED FOR MONTHLY LOAN PAYMENTS			
Total Borrowed	Number of Payments	Estimated Monthly Payments	Salary Needed to Make Loan Payments
\$5,000	120	\$55	\$8,326
\$10,000	120	\$111	\$16,653
\$15,000	120	\$166	\$24,979
\$20,000	120	\$222	\$33,306
\$25,000	120	\$277	\$41,63
\$30,000	120	\$333	\$49,959
\$35,000	120	\$388	\$58,28
\$40,000	120	\$444	\$66,612
\$50,000	120	\$555	\$83,265
\$60,000	120	\$666	\$99,918

NOTE: The monthly payment on \$25,000 worth of student loan debt is just about the same as a car payment, so if you live large while you are in school you will likely live small when you leave!

Loan Repayment Resources

FEDERAL STUDENT LOAN OMBUDSMAN

If you are having problems applying for a loan or receiving a current loan disbursement, contact one of our loan specialists. For federal loan issues that you cannot resolve through the loan servicer or through an AACC loan specialist, you may contact the Federal Student Aid Ombudsman. www.ombudsman.ed.gov

NATIONAL STUDENT LOAN DATA SYSTEM (NSLDS)

The National Student Loan Data System (NSLDS) has information about all your federal student loans. You can use the website to find out who your servicer is and stay updated on your loan history and status. www.nsls.gov

STUDENT CONNECTIONS

AACC has partnered with Student Connections to:

- Help you understand your student loan obligations
- Discuss available options for an achievable and affordable repayment plan
- Ensure you are aware of repayment options during financial hardships
- Promote your long-term repayment success

Use them as a resource when repayment begins. Visit repaymyloans.org or talk to a counselor for free at **866-497-8723**.

MARYLAND STATE FINANCIAL AID RESOURCES

The Maryland Higher Education Commission (MHEC) awards a variety of grants and scholarships to Maryland residents attending Maryland colleges and universities.

Students interested in applying for MHEC funding must complete the FAFSA prior to March 1 each year and meet the general eligibility requirements for awards. Some MHEC programs have very broad eligibility criteria. Others require financial need, are based on student or parent membership in a unique population (veterans, Maryland National Guard, foster care, homeless youth or SSI/SSDI recipients), or are targeted toward specific careers or occupations, such as emergency services, nursing, or cybersecurity. For information on the programs and eligibility requirements, visit MHEC's website at www.mhec.maryland.gov.

Non-U.S. Citizens

Students who are ineligible to complete the FAFSA due to citizenship may still qualify for some Maryland State Financial Aid programs provided they qualify for in-state tuition under the Maryland Dream Act. These students should complete the Maryland State Financial Aid Application (MSFAA) by March 1 each year. The MSFAA is available through the Maryland College Aid Processing System (MDCAPS) at <https://mdcaps.mhec.state.md.us>. Students who miss the March 1 deadline should still complete the MSFAA to be considered for other state aid programs administered by the college.

Maryland Community College Promise Scholarship

Often promoted as "free community college," the Promise Scholarship is available to students who graduated from a high school or successfully completing a GED in Maryland and enroll full-time in one of Maryland's public community colleges. This last-dollar scholarship provides tuition assistance for students eligible for in-state tuition who fall within certain income requirements. Students must complete the FAFSA by March 1 to qualify, and must meet all other eligibility requirements. More information can be found on the MHEC website at www.mhec.maryland.gov.

All students should monitor their email and MDCAPS accounts to ensure they do not miss important information or deadlines from MHEC. All offers of financial aid from the Maryland State Higher Education Commission must be accepted through your MDCAPS portal. Final awarding of funds is based on confirmation from your school that you have met all eligibility requirements.



FAQ

How do I register for classes?

We encourage you to make the required down payment when you register. Your classes may be dropped for nonpayment if you have not met the requested documents and FAFSA submission deadlines or if you chose to register late!

Future emails from our office will guide you through the registration process.

Check your MyAACC email daily for updates. If you do not wish to provide the required information, you must secure your registration by making the required down payment. For the summer term, you must submit the required payment on the day you register for your summer classes.

What classes can I take?

Financial aid will pay only for classes required for an AACC associate degree or eligible AACC certificate program. Financial aid will fund only one additional attempt of a successfully completed course.

If you are receiving aid, you must take courses that are required to complete your aid-eligible program only, including any required developmental English, math or reading courses.

Review your program requirements with an academic advisor and the college catalog, or use the MyAACC Program Evaluation tool on the Self Services tab.

How many credits can I take?

Your award letter lists the aid amounts you will receive for each enrollment level (full time, three-quarters time, half time and less than half time). We disburse based on the number of your eligible credits.

If you fall below these requirements by dropping or withdrawing from classes, your aid may be canceled or reduced. To receive a loan, you must have started at least 6 eligible credits when we disburse your loan funds.

How do I use my Federal Work-Study award to get a job on campus?

If you are eligible for Federal Work-Study funds and would like to earn those funds, you must be hired by a campus student employment supervisor. Visit www.collegecentral.com/aacc for information.

What if I am taking courses at another college?

You cannot receive financial aid from two schools during the same term. You must decide which institution is your primary school and apply for aid there. If your primary school is not AACC you will need a Consortium Agreement. If you plan to transfer courses back to AACC to apply them toward your AACC degree, we may be able to give you aid for those courses. To apply for this option, request a Financial Aid Authorization for Courses at Other Schools form from the Records and Registration office.

You must make arrangements to pay the tuition and fees at the other school. We will not be able to defer your bill there. To receive Federal Direct Loan funds, your combined enrollment at both schools must equal at least 6 eligible credits.

What if my financial situation has changed?

If your family experiences an extreme financial change due to circumstances such as illness, disability, divorce or unemployment, you can have your eligibility reevaluated based on your new financial circumstances. Contact our office to discuss your situation. You may be eligible for a Special Circumstances Appeal.

How and when will I receive my financial aid?

We must check your enrollment, attendance and other eligibility criteria before we can disburse funds. You can view your estimated disbursement dates online through the MyAACC Self Services tab, Award Payment Details and Dates.

We cannot check your enrollment until approximately one week after the drop deadline for all the credits needed to qualify for each award.

Example: Loans require 6 eligible credits. If you have 3 fall credits that start in September and 3 credits that start in October, we cannot disburse any loan funds until after the drop deadline for the October class.

Approved aid payments are applied toward any unpaid charges on your AACC account. If your total charges exceed your aid, you must pay the remaining balance.

If your total aid exceeds your charges, AACC will mail you a refund check within 14 days after your aid payments create a credit balance on your student account.

How do I pay for my books?

Book advances are automatically generated overnight to qualified students who register for classes. You will receive an email if you are eligible. The next day, the AACC Bookstore will have the information on file. You must present your AACC ID card to authorize the use of the book advance for books and supplies. If you do not receive a book advance email, contact the financial aid office.

- The book advance allows you to charge your required books and supplies to your AACC student account. Your total charges cannot exceed your approved advance amount.
- You will be billed only for the amount you actually spend.
- When your aid is disbursed, it will be applied automatically to all the tuition, fees and bookstore charges on your student account.
- If you do not have enough financial aid to cover ALL your expenses, you must pay the remaining balance.

What happens if I drop, withdraw or change grading method to audit?

You cannot receive aid for dropped or audited courses. A course is considered "dropped" if you drop before the 100% tuition refund deadline. There are no charges or SAP penalties for dropped courses.

If you withdraw from a course after the 100% tuition refund date, it is a "withdrawal." You will be charged for "withdrawn" courses, and withdrawals can lead to violations of the AACC Financial Aid SAP Policy.

If you withdraw from all your courses or stop attending them before completing more than 60% of the term, your financial aid eligibility will be recalculated and you may have to repay the financial aid you have received.

Can I get summer financial aid?

Many students are eligible for summer aid. Contact our office in early April to discuss available options.

VA ENROLLMENT

Using Veteran Educational Benefits at AACC

The financial aid office serves as point of contact for students using VA education benefits, while the cashier's office handles other types of military tuition assistance. All students are encouraged to apply for financial aid in addition to using their military/veteran benefits.

The first step for new students is to contact the Military/Veteran Resource Center (MVRC) for assistance with the entire application and registration process at AACC. The MVRC staff can help you navigate benefits, assist with selecting a program of study, and provide academic and career counseling. Visit www.aacc.edu/military for information.

Verification of Enrollment and Payments

VA school certifying officials located within the financial aid office are responsible for reporting enrollment and all enrollment changes to the Department of Veterans Affairs, along with the related tuition and fees. Timely and accurate certifications help ensure timely payment of benefits to our veteran students and their dependents. However, the VA alone determines eligibility and payment amounts based on the information the college provides.

You must submit the AACC VA Enrollment Verification Form to the financial aid office each term you want to use your benefits. Our VA certifying officials will review your registration information and report to the VA the eligible classes you will take that term. The VA will not approve benefits for courses that are not required to complete your degree or certificate program. Be sure to meet with Academic Advising for scheduling assistance and program concerns.

To receive payments under Chapters 30 and 1606, you also must verify your enrollment each month through WAVE (Web Automated Verification of Enrollment) or by calling **877-823-2378**. This should be done on the last calendar day of the month. WAVE is the preferred verification method and is on the VA Education Service website at www.gibill.va.gov/wave.

VA Processing Time

Once your enrollment verification form has been received by the financial aid office, processing time for review and certification is less than 30 days. Check **MyAACC > Self-Services** for Veterans Benefit Certification Status. Claim processing by the Department of Veterans Affairs can take up to eight weeks during peak enrollment periods at the start of each term. Early registration and submission of complete documentation each term is encouraged to prevent processing delays.



STUDENT JOBS



CONVENIENT AACC LOCATIONS IN ARNOLD, GLEN BURNIE AND ARUNDEL MILLS!

COMPETITIVE PAY

- Maryland minimum wage/hour for basic administrative and customer service jobs with no experience needed
- Higher pay rate for specialized positions and higher levels of experience

ELIGIBILITY

- Must meet minimum GPA requirements
- Must remain enrolled for at least 6 credits each term
- Must maintain **SATISFACTORY ACADEMIC PROGRESS** standards

HOW TO APPLY:

1. Check your Award Letter to make sure you were awarded "Federal Work Study."
2. Starting in June, visit www.collegecentral.com/aacc to review the available job listings or inquire with your areas of interest on campus.
3. Choose the job(s) that interest you and schedule interviews with the employer(s) listed.
4. Funding is limited. Apply today!

NEW STUDENTS:

Pick up your copy of the Student Employee Authorization Form (EAF) at the financial aid office (Arnold, AACC at Arundel Mills or Glen Burnie Town Center) and take it with you to the interview.

RETURNING STUDENTS:

Check with the financial aid office on paperwork needed to continue working.

PROGRAM REQUIREMENTS:

The annual earning period starts July 1 and ends the following June 30. Your total annual earnings cannot exceed your "FWS Award" amount. Positions are usually limited to 20 hours per week.

For information contact the financial aid office at 410-777-2203 or email fws@aacc.edu.

APPLY FOR A SCHOLARSHIP TODAY!

Your education is one of the best investments you will ever make. Paying for college does not have to be the toughest part of completing your degree!

TAKE THESE THREE EASY STEPS ▼

- 1** Apply for admission to AACC
- 2** Complete your **FREE** Application for Federal Student Aid (FAFSA)
- 3** Complete the online AACC Scholarship Application at www.aacc.edu/scholarships



“My goal is to help children all over the world get first-class medical assistance. I cannot even begin to express how much this scholarship will make a great difference in my life.”

– Lakiesha
AACC student

Scholarships are available for new and current students!

There are many scholarship opportunities available to help bridge the gap between the total cost of your education and what you or your family can afford to pay.



101 College Parkway, Arnold, MD 21012
410-777-2203 | scholarships@aacc.edu
www.aacc.edu/scholarships

Tuition Waivers and Reductions for Credit Students

Waivers and Reductions

If you fall into one of the following student groups, you may qualify for a tuition waiver or reduction.

In every case, all fees that are not waived must be paid on or before the due date.

Students with Disabilities

For Maryland residents certified as disabled by the Social Security Administration (SSI or SSDI), the college waives **tuition charges for credit** and certain qualified noncredit continuing education courses.

Refer to detailed instructions below.

Senior Adults

For Maryland residents 60 years and older, the college waives **tuition charges for credit** and eligible continuing education courses.

Learn more about registering as a senior adult.

Foster Care and Unaccompanied Homeless Youth

The Maryland Higher Education Commission has programs to grant tuition waivers for **foster care** <https://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/prog_fostercare.aspx> and **unaccompanied homeless youth** <https://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/prog_homelessyouth.aspx>. A Maryland foster care or Maryland unaccompanied homeless youth waiver recipient is exempt from paying **tuition and mandatory fees** if the recipient:

1. Completes and files the Free Application for Federal Student Aid (FAFSA) or the Maryland State Financial Aid Application (MSFAA) each year. The MSFAA can only be submitted up to March 1.
2. Be enrolled on or before he or she reaches the age of 25
3. Be enrolled full time or part time for an associate, bachelor's or a vocational certificate at a Maryland public institution of higher education. Noncredit courses taken to earn a vocational certificate also qualify for tuition waiver.

To start the process at AACC, students should complete the **Free Application For Federal Student Aid (FAFSA)** <<https://studentaid.gov/>> or **Maryland State Financial Aid Application MSFAA** <<https://mdcaps.mhec.state.md.us/MDCAPS/login.aspx?c=-8585585723939168244&ReturnUrl=/MDCAPS/int/FinAid/index.aspx>> for the current academic year and list AACC as a college you want to receive your FAFSA information. AACC's Federal School Code is 002058. Students should contact the AACC Financial Aid Office to start the application process for the waiver upon receipt of the FAFSA or MSFAA being received. We recommend students check their MyAACC emails regularly and to confirm your FAFSA or MSFAA is received. You can view your financial aid information and gain access to the waiver applications by going to **MyAACC > Self-Services > Financial Aid** <<https://portal.aacc.edu/>> .

Students are eligible to receive the waiver if they meet all eligibility criteria as required. **Students are only eligible for the waiver for 10 years after first enrolling as a candidate for an associate, bachelor's or a vocational certificate at a Maryland public institution of higher education.** If your application for the waiver is denied, you will be sent an email from the AACC financial aid office along with information about your right to appeal and instructions on how to do so.

Early College High School Students

Eligible AACPS students who take classes while in high school will no longer be charged **tuition and fees**. Eligible AACPS affiliated home-schooled students or students that attend a partnering private school can take classes at a 25% discount.

Learn more about ECAP.

Maryland Dream Act

The Maryland Dream Act allows certain high school graduates who are undocumented immigrants, and who meet the prescribed requirements, the opportunity to qualify for special tuition rates at AACC.

Learn more about the Maryland Dream Act.

Members of the Maryland National Guard

Students who are members of the Maryland National Guard are eligible for a waiver of 50 percent of their **tuition for credit courses** at Anne Arundel Community College. To qualify for this waiver, members of the Maryland National Guard must submit their **State Tuition Waiver (STW) Letter** signed by their unit commander to the cashier's office each term. The remaining **tuition and fees** must be paid on or before the due date. Students must be enrolled in regularly scheduled credit courses with sufficient tuition paying students to warrant the college's offering the classes. Direct questions to the cashier's office at cashiersoffice@aacc.edu.

Tuition for parents of a deaf or hard-of-hearing child

In compliance with the Code of Maryland Regulations starting Oct. 1, 2019, a parent of a deaf or hard-of-hearing child may take one course that teaches a language or communication mode at AACC and is exempt from paying tuition at AACC for that course. Eligible individuals

must make arrangement with the **cashier's office** <<https://www.aacc.edu/about/administrative-offices/cashier/>> prior to the first payment due date.

Social Security Tuition Waiver for Students Receiving SSI or SSDI

In accordance with Maryland law § 16-106c and the procedures set by the Maryland Higher Education Commission, Anne Arundel Community College waives **tuition charges** for Maryland residents enrolled in credit and certain qualified noncredit continuing education courses who are certified as retired or disabled by the Social Security Administration.

The waiver is available for tuition charges for up to six credits designed to lead to employment, including life skills per term without declaring a degree or certificate program. The tuition waiver is available for up to 12 credits per term for students who have declared a degree or certificate program that leads to employment.

ELIGIBILITY REQUIREMENTS

1. A resident of Maryland who is receiving Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI) benefits and out of the workforce because of a permanent disability as defined by the Social Security Act, the Railroad Retirement Act or, in the case of former federal employees, the Office of Personnel Management. Individuals receiving SSI or SSDI benefits as a dependent or survivor of a disabled beneficiary do not qualify for this waiver.
2. In accordance with state regulations, students enrolled in a degree or certificate program who are requesting the Social Security Tuition Waiver must annually file and complete the **Free Application for Federal Student Aid (FAFSA)** <<http://www.fafsa.gov>> no later than March 1 of the award year. **Include AACC school code 002058.**
3. Prior to the first scheduled day of class, students must provide a current **Benefit Verification Letter** from the Social Security Administration (or Railroad Retirement board or former federal employer) to the Cashiers office cashiersoffice@aacc.edu. Benefit Verification Letters are valid for one year from the date of the letter.
4. Fees (not covered under the Social Security Tuition Waiver) and any remaining **tuition charges** must be paid on or before the due date. Call the cashier's office at 410-777-2236 to make this payment. Only payment prevents students from being dropped from courses.
5. Awarded grants and scholarships will be applied first to pay tuition. The waiver will only be applied if grants and scholarships do not cover the full term tuition charge. Student loans or Federal Work Study funds are not a grant or scholarship and therefore not considered.
6. Colleges reserve the right to discontinue the tuition waiver for a student enrolling in a course with less than 10 regularly enrolled students.

[Learn more about applying for financial aid.](#)

NONCREDIT OR CONTINUING EDUCATION STUDENTS

Noncredit students may now have the Social Security Waiver applied to certain qualified noncredit continuing education courses (those designed to lead to employment, including life skills).

[Learn more about Social Security Waivers for noncredit studies.](#)



May 30, 2023

Re: Foster Care/Homeless Youth Waiver

BCCC does not currently have a separate application for Foster Care/Homeless students. To ensure that all potential students will benefit from the waiver, BCCC is in the process of adding this as a question on the application for admission. This change will allow BCCC to cross reference existing lists and contacts collected by other sources, such as the list provided by MHEC, Financial Aid, Upward Bound, and other sources.

Jade E. Borne

Jade E. Borne

BCCC Vice President for Student Affairs
jborne@bcc.edu

Carroll Community College does not have an application form or appeals process for the Foster Care Tuition Waivers/Exemptions. We do have information available in the College catalog regarding Foster Care Waivers regarding general information and a description within this link

<https://catalog.carrollcc.edu/content.php?catoid=5&navoid=354>

Tuition Waiver for Foster Care Recipients

This program is available to students who are under 21 and: (1) resided in a foster care home in Maryland at the time of high school graduation or GED[®] completion, or (2) resided in a foster care home on their 14th birthday and were adopted after their 14th birthday. The program pays for tuition and fees that are not already covered by other grants and scholarships. Contact the Financial Aid Office to have the waiver activated.

Carroll does not offer Homeless Youth Waivers.

ACADEMICS
&
PROGRAMSADMISSIONS
& AIDRESOURCES
& SERVICESSTUDENT
LIFEAPPLY
TODAYABOUT
CHESAPEAKE

Financial Aid

- >> [Overview](#)
- >> [What Is Financial Aid?](#)
- >> [Understanding the Financial Aid Process](#)
- >> [What Funds Are Available?](#)
- >> [Federal Work Study](#)
- >> [Deadline Dates](#)
- >> [Post-Award Checklist](#)
- >> [Payment Plan](#)
- >> [Contact Information](#)
- >> [Financial Aid Facts](#)
- >> [My Responsibilities as a Financial Aid Recipient](#)
- >> [How Is Financial Aid Disbursed?](#)
- >> [Buying Your Books](#)
- >> [How To Apply](#)
- >> [Cost of Attendance](#)
- >> [Privacy Information](#)
- >> [CARES Funds](#)
- >> [HEERF II and III](#)
- >> [Tuition Waivers for Unique Circumstances](#)
- >> [Student Emergency Fund](#)

FEDERAL POLICIES

Tuition Waivers for Foster Care Students and Unaccompanied Youth

Students under the age of **25** who fall in these unique circumstances and meet the eligibility requirements could be eligible to have their tuition and fees waived. Yearly FAFSA submission is required for any student submitting a waiver. Students must certify status annually by completing the appropriate institutional waiver form. Waiver should be submitted at the time of registration each Academic Year.

Tuition Waivers for Foster Care Students Requirements

In order to be eligible students must have:

- Been placed in out-of-home placement by the Maryland Department of Human Services and
- Resided in an out-of-home placement on the individual's 18th birthday or at the time of graduation from high school or upon successful completion of the General Education Development (GED) examination; OR
- Resided in an out-of-home placement for at least one year on or after the individual's 13th birthday and entered into guardianship, been adopted, or reunited with at least one of the individual's parents
- Been the younger sibling of an individual who met the qualifications outlined in section (a) and (b) above, and was concurrently placed into the same guardianship by the same parent, or was adopted by the same adoptive family with the older sibling.

If you feel that you are meet criteria, please review and complete this form: [Foster Care Waiver Form](#)

For more detailed information regarding the waiver and state guidelines, please see [the Maryland Higher Education Commission page about this waiver.](#)

APPLY NOW

- [Apply to Chesapeake](#)
- [Request Information](#)
- [Getting Started](#)
- [Visit Us](#)
- [Tuition & Fees](#)

PAYING FOR CLASSES

- [Business Office](#)
- [Veterans Services](#)
- [Payment Plan](#)



CHESAPEAKE COLLEGE FOSTER WAIVER CERTIFICATION FORM

Student's Name: _____ **Chesapeake College Student ID#:** _____

Chesapeake College has a policy of waiving course tuition and mandatory fees for certain **Maryland** foster care residents who meet the stated criteria. This form is authorization to certify eligibility based on the database on Maryland Higher Educations' website. If your name does not appear on the Foster Care database, you will not be eligible for the waiver of tuition and fees. Furthermore, if you do not complete the term and received federal financial aid in addition to the waiver, you will be responsible for payment of any refund received to Chesapeake College or the U.S. Department of Education.

Please check the statement below that applies to your situation:

- _____ Placed in an out-of-home placement by the Maryland Department of Human Services (MDHS); or
- _____ In an out-of-home placement on the your 18th birthday or at the time you graduate from high school or successfully completed a GED; or
- _____ In an out-of-home placement **on or after your 13th birthday** for at least one year and was placed into guardianship, adopted, or reunited with at least one of your parents; or
- _____ Been the younger sibling of an individual who met the first two eligibility requirements and were adopted or entered a guardianship concurrently with that sibling with the same adoptive parent or guardian.

Please note: The tuition waiver only applies to tuition and fees. This also includes all fees for credit bearing and non-credit courses required as a condition of enrollment. If a foster care recipient receives a scholarship or grant, the scholarship or grant may not be applied to the tuition for the foster care recipient.

Renewing the Waiver: You must self-certify each Academic Year that you are eligible for the Foster Care Waiver by presenting this completed Waiver at the time you register for courses. You must file the FAFSA each year to receive the waiver for up to an additional nine years or until your Bachelor's degree is awarded, whichever occurs first.

Signature: _____ **Date:** _____

Return completed Waiver to:

Laura Shahan
Assistant Director of Finanical Aid
Chesapeake College
lshahan@chesapeake.edu
410-822-5400 ext. 2253

Chesapeake College Office Use Only

Tuition \$ _____ Fees \$ _____ Waiver Amount \$ _____

FAFSA Filing Date: _____ Fiscal Year: _____

I certify the student's name appeared on the DHR database and meets all eligibility criteria.

Signature: _____ Date: _____

FEDERAL POLICIES

[Verification Policy and Forms](#)

[Conflicting Information](#)

[Satisfactory Academic
Progress Policy](#)

[Satisfactory Academic
Progress FAQs](#)

[Return of Federal Funds](#)

[Federal Pell Grant Lifetime
Eligibility \(LEU\)](#)

[Unusual Enrollment History
\(UEH\) Policy](#)

[Perkins Loan Default
Management Plan](#)

[SEOG Awarding Policy](#)

[Pell Grant Lock Date](#)

OTHER

INFORMATION

[Form 1098T and Other IRS
Regulations](#)

[Financial Literacy](#)

[Financial Aid Glossary](#)

Tuition Waivers for Unaccompanied Homeless Youth Requirements

In order to be eligible, students must:

- Be declared as an unaccompanied homeless youth who is not in the physical custody of a parent or guardian and
- Be a homeless child or youth as defined by the McKinney-Vento Homeless Assistance Act.

Note: The McKinney-Vento Homeless Act defines homeless children as "individuals who lack fixed, regular, and adequate nighttime residence."

Examples of children who fall under this definition are as follows:

- Children and youth sharing housing due to loss of housing, economic hardship or a similar reason
- Children and youth living in motels, hotels, trailer parks, or camp grounds due to lack of alternative accommodations
- Children and youth living in emergency or transitional shelters
- Children and youth abandoned in hospitals
- Children and youth whose primary nighttime residence is not ordinarily used as a regular sleeping accommodation (e.g. park benches, etc)
- Children and youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations
- Migratory children and youth living in any of the above situations

If you feel that you are meet criteria, please review and complete this form: [Verification of Unaccompanied Homeless Youth Form](#)

For more detailed information regarding the waiver and state guidelines, please see [the Maryland Higher Education Commission page about this waiver.](#)

For Assistance with completing a FAFSA or additional guidance regarding the waivers or your status, please contact the Foster Care and Unaccompanied Youth Liaison:

Laura Shahan
Assistant Director of Financial Aid
Chesapeake College
lshahan@chesapeake.edu
410-822-5400 ext. 2253



FOR OFFICE USE ONLY

STAMP HERE

CAMPUS: _____ INITIAL: _____

C D E OM

**Financial Aid Office
PROOFI**

Name: _____ CCBC ID: _____

SECTION A: CIRCUMSTANCES (continued)

<input type="checkbox"/> At any time since you turned 13, you were a <i>DEPENDENT OR WARD OF THE COURT</i>	
Required Documentation	<p> Attach a copy of court document indicating that you were placed under the care, custody, and control of the court/state. It must include the reason for your placement and name of the facility.</p> <p> Attach copy of legal adoption documentation, if applicable.</p>
Required Supplemental Questions	<p>1. Were you legally adopted? ___ No ___ Yes *If yes, provide age at adoption: _____</p>

<input type="checkbox"/> You are/were an <i>EMANCIPATED MINOR</i>	
Released from the control of my parent or guardian as determined by a court of law.	
Required Documentation	<p> Attach a copy of legal documentation from the court of your state of legal residence. The court must be located in your state of legal residence at the time the court's decision was issued.</p>
Required Supplemental Questions	<p>1. Date the court declared you an emancipated minor: _____ / _____ month / year</p> <p>2. Your age at that time: _____</p>

SECTION B: ACKNOWLEDGEMENTS & CERTIFICATION

- I understand all Proof of Independent Forms are reviewed on a case-by-case basis, and this written request does not guarantee approval.
- I have attached all documentation required for the status that I selected above.

Warning: The student signing this worksheet certifies all the information reported is complete and accurate. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Please allow *at least 2-3 weeks* after ALL documents submitted for review. Check your SIMON account for status updates.
All documents must be submitted by the last day of the semester.

CSM Unaccompanied / Homeless Youth Eligibility Checklist – Credit Student

Name: _____

Student ID Number: _____

Academic Year: _____

Has the student submitted the Unaccompanied/Homeless Youth Verification Letter? () Yes () No

Was it signed by a McKinney-Vento School District Liaison? () Yes () No

If so, which Liaison signed the form:

- Tracy Loyd – Calvert County ()
- Bethany Goodwin – Charles County ()
- Annie Gast – St. Mary’s County ()

Is the student currently in high school? () Yes () No

Has the student submitted a FAFSA application for the application year? () Yes () No

Is the student currently aged 24 or under? () Yes () No

If all answers are Yes, continue below

If any answers are No, please give this form to Chris for further follow up

Updating student record for Unaccompanied/Homeless Youth Waiver

1. Go to SPRO on student record
2. Enter HMLSY & today’s date on student type
3. End END & date 5 years in future

Example: New student for Fall 2022: HMLSY 7/1/21, END 6/30/27

4. Save out of record
5. Scan forms into Image Now

FA Staff Signature: _____

Date: ____/____/____



Unaccompanied/Homeless Youth Verification Letter

Name of Student: _____

Social Security Number: _____ Date of Birth: _____

Mailing Address (if none, please list name, phone number, and mailing address of current contact):

(Please have the rest of this form completed by the person who determined your homeless status.)

I am providing this letter of verification as a (check one, then list name, phone number, and other contact information):

McKinney-Vento School District Liaison (Printed Name): _____
School District: _____ Phone: _____ e-mail: _____

Director or designee of a HUD-funded shelter (Printed Name): _____
Name of Shelter: _____ Phone: _____ e-mail: _____

Director or designee of a RHYA-funded shelter (Printed Name): _____
Name of Shelter: _____ Phone: _____ e-mail: _____

CSM Financial Assistance Administrator (Printed Name): _____
Title: _____ Phone: _____
e-mail: _____

As per the College Cost Reduction and Access Act (Public Law 110-84), I am authorized to verify this student's living situation. No further verification by the Financial Aid Administrator is necessary. Should you have additional questions or need more information about this student, please contact me at the number listed above.

This letter is to confirm that (name of student) _____ was:

Check one:

An unaccompanied homeless youth after July 1, 2022

This means that, after July 1, 2022, (name of student) _____ was living in a homeless situation, as defined by Section 725 of the McKinney-Vento Act, and was not in the physical custody of a parent or guardian.

An unaccompanied, self-supporting youth at risk of homelessness after July 1, 2022





This means that, after July 1, 2022, (name of student) _____ was not in the physical custody of a parent or guardian, provides for his/her own living expenses entirely on his/her own, and is at risk of losing his/her housing.

Student is not an unaccompanied homeless or risk of homelessness youth.

Reason: _____

Signature: _____ **Date:** _____

Send All Correspondence to:
College of Southern Maryland * Financial Assistance Department
P.O. Box 910 * La Plata, MD 20646 * Email: Finaid@csm.edu Telephone: 301-934-7531

 Menu Search LinksSelect Language Powered by  Google TranslateA photograph of a young woman with long brown hair and glasses, wearing a light-colored top, sitting at a desk in a library. She is looking at a laptop screen. The background shows bookshelves filled with books.

Tuition Waivers

Tuition Waivers for Homeless Youth

The [Maryland Tuition Waiver for Homeless Youth](#) is available to students enrolled in an associate or vocational certificate, who experience homelessness or being at risk of homelessness, as defined by the Federal McKinney-Vento Homeless Assistance Act, at any time during the 24 months immediately preceding the student's enrollment in a public institution of higher education or while the student is enrolled in a public institution of higher education.

Please click [here](#) to access the Determination of Homeless Youth/Tuition Waiver request. Please note there are two different forms depending on the academic year in which you will enroll.

Contact Pamela Grzybowski, the FCC Single Point of Contact for Homeless Youth, in the Financial Aid Office at pgrzybowski@frederick.edu for more information about this Tuition Waiver.

Tuition Waivers for Foster Care Recipients

ELIGIBILITY REQUIREMENTS

Students under the age of 25 who are or were in an out-of-home placement in Maryland by the MD Department of Human Services and who are attending a Maryland public college or university are eligible to apply.

When applying, you must have been placed or were in an out-of-home placement by the Maryland Department of Human Services.

You must have:

- Been placed in out-of-home placement by the Maryland Department of Human Services; and
- Resided in an out-of-home placement on the individual's 18th birthday or at the time of graduation from high school or upon successful completion of the General Education Development (GED) examination; OR
- Resided in an out-of-home placement for at least one year on or after the individual's 13th birthday and entered into guardianship, been adopted, or reunited with at least one of the individual's parents
- Been the younger sibling of an individual who met the qualifications outlined in section (a) and (b) above, and was concurrently placed into the same guardianship by the same parent, or was adopted by the same adoptive family with the older sibling.

All majors are eligible to apply, both credit bearing and non-credit bearing courses.

ELIGIBILITY CRITERIA

The youth must:

1. Complete and file the Free Application for Federal Student Aid (FAFSA) or the Maryland State Financial Aid Application (MSFAA) each year.
2. Be enrolled on or before he or she reaches the age of 25.
3. The youth continues to be exempt from paying tuition and fees until 10 years after first enrolling as a candidate for an associate, bachelors, or a vocational certificate at a Maryland public institution of higher education.
4. Be enrolled full time or part time for an associate, bachelors, or a vocational certificate at a Maryland public institution of higher education
 - Non-credit courses taken to earn a vocational certificate also qualify for tuition waiver.
5. Students are eligible to receive the Foster Care Tuition Waiver for the following semesters:
 - A. Fall
 - B. Winter
 - C. Spring
 - D. Summer

AWARD AMOUNT

You are exempt from paying tuition and mandatory fees at a public college in Maryland. The tuition waiver only applies to **tuition and fees**. This also includes all fees for credit bearing and noncredit courses required as a condition of enrollment.

If a foster care recipient receives a scholarship or grant, the scholarship or grant may **not** be applied to the tuition for the foster care recipient.

Tuition is determined by the individual public institution of higher education and includes cost for tuition, registration fees as well as all fees that are required as a condition of enrollment. Tuition **does not** include room, board, books, and transportation.

Students who believe this may qualify for this waiver should click [here](#) to complete the

Tuition Waiver for Foster Care Recipients form.

Questions about this opportunity can be sent via email to Shelby Metzgar at smetzgar@frederick.edu.

More information about this opportunity can be found [here](#).

Additional Tuition Waivers

Additional tuition waivers such as the SSI/SSDI Waiver and waivers for individuals who work in Frederick County, are managed by the [Student Accounts Office](#).

Contact Information



[301.846.2620](tel:301.846.2620) (option 1)



financialaid@frederick.edu



Jefferson Hall, 3rd floor

Office Hours

Monday: 8:30 a.m. - 6:00 p.m.

Tuesday-Friday* 8:30 a.m. - 4:30 p.m.

***January - July and August**

Available until 6:00 p.m. on Thursdays

Related Links

[Financial Aid Landing Page](#)

[Avoiding Scams](#)

[Complete the FAFSA](#)

[Financial Aid Forms](#)

[Complete Direct Loan Entrance
Counseling](#)

[Complete Direct Loan Master Promissory Note](#)

[Student Accounts Office](#)

[Maryland Dream Act](#)

[MD Community College Promise Scholarship](#)

[FCC Foundation Scholarships](#)

[Check your awards](#)

[CEWD Payment & Refunds](#)

[Maryland Dream Act](#)

[Maryland Promise Scholarship](#)

[Maryland State Scholarships](#)



7932 Opossumtown Pike
Frederick, MD 21702
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Frederick Community College prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment.



Student Information			
Student ID #	Legal First Name	Legal Last Name	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Best Contact Phone Number	FCC E-mail Address		Academic Term
<input type="text"/>	<input type="text"/>		<input type="text"/> ▼

Your answers to the questions listed below is used for state reporting only. Only the Financial Aid Office will have access to this information and the information will be reported to the Maryland Higher Education Commission (MHEC) without personal identifying information such as your name or date of birth. • Your responses will be kept private and secure. • The information will not be used for a discriminatory purpose.

Are you of hispanic or latino origin? Yes No

What is your race? (select all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Asian or Pacific Islander | <input type="checkbox"/> Native American or Alaskan Native |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> White or Caucasian |
| <input type="checkbox"/> Hispanic or Latino | <input type="checkbox"/> Other <input type="text"/> |

What is your sexual orientation?

- | | | |
|---|--|---|
| <input type="checkbox"/> asexual | <input type="checkbox"/> straight (heterosexual) | <input type="checkbox"/> questioning or unsure |
| <input type="checkbox"/> bisexual | <input type="checkbox"/> lesbian | <input type="checkbox"/> same-gender loving |
| <input type="checkbox"/> gay | <input type="checkbox"/> pansexual | <input type="checkbox"/> an identity not listed: please specify |
| <input type="checkbox"/> queer | <input type="text"/> | |
| <input type="checkbox"/> prefer not to disclose | | |

What is your gender identity?

- | | | |
|---|--|--|
| <input type="checkbox"/> agender | <input type="checkbox"/> genderqueer or gender fluid | <input type="checkbox"/> trans woman |
| <input type="checkbox"/> androgyne | <input type="checkbox"/> man | <input type="checkbox"/> woman |
| <input type="checkbox"/> demigender | <input type="checkbox"/> questioning or unsure | <input type="checkbox"/> additional gender category/identity: please specify |
| <input type="checkbox"/> trans man | <input type="text"/> | |
| <input type="checkbox"/> prefer not to disclose | | |

[Next Page](#)

Frederick Community College prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment.

<input type="text"/>	<input type="text"/>
----------------------	----------------------



2022-2023 Determination of Homeless Youth

The following Determination of Homeless Youth Online form should be completed by students for FAFSA and/or State Waiver processing for students who are or have experienced homelessness or risk of homelessness.

Please complete both pages.

- Page 1: Please answer the FAFSA/MSFAA Student Status Questions as you are best able. Please be prepared to attach applicable 3rd party confirmation documentation on Page 2.
- Page 2: Review the eligibility criteria for the Maryland State, MHEC, Homeless Youth Tuition Waiver. Both accompanied and unaccompanied homeless/at risk of homelessness youth can qualify for the MHEC Homeless Youth Tuition Waiver.

Once you complete, sign, and submit this form confirming your Homeless Youth Tuition Waiver eligibility, you will receive an email with a link to complete Online Application/Data form for the MHEC Homeless Youth Tuition Waiver.

If you indicate that you do not meet or are unsure if you meet the Homeless Youth determination criteria, you will be contacted for further assistance.

At any point, you may contact Pam Grzybowski, Financial Aid Coordinator/Point of Contact for Homeless Youth, at pgrzybowski@frederick.edu or 301-846-2474 with any questions or assistance needed to complete these forms.

[Next Page](#)



Maryland Foster Care & Homeless Youth Tuition Waiver Application

Student Name: _____ Student ID# or Date of Birth: _____

This application must be completed by all students requesting a tuition waiver under Md. CODE ANN., EDUCATION § 15-106.1. Questions can be addressed to Homeless Youth and Foster Student Liaison (Pamela Warnick) at 301.387.3012

I can certify and attest that:

FOSTER CARE

- The Maryland Department of Human Services can certify that I am an eligible Foster Care Recipient (or am the younger sibling of a Foster Care Recipient).

-OR-

HOMELESS YOUTH

- I have had a consistent presence in the state of Maryland for at least 1 year before my enrollment at Garrett College and can provide documentation (school, employment or other records); AND
- I have been verified as a homeless child or youth, as defined by the Federal McKinney-Vento Homeless Assistance Act, at any time during the past 2 years prior to enrollment at Garrett College.

-OR-

UNACCOMPANIED HOMELESS YOUTH

- I have had a consistent presence in the state of Maryland for at least 1 year before my enrollment at Garrett College and can provide documentation (school, employment or other records); AND
- I am not in the physical custody of a parent or guardian; AND
- I have been verified as a homeless child or youth, as defined by the Federal McKinney-Vento Homeless Assistance Act, at any time during the past 2 years prior to enrollment at Garrett College.

AND:

_____ I am (or I first enrolled at Garrett College) before turning 25 years of age.

_____ I am enrolled or will be enrolling in a degree seeking program or a Continuing Education vocational certificate program at Garrett College.

_____ I have filed for federal and State financial aid.

_____ I agree to provide to the Institution a copy of any documentation (including any relevant tax returns) that the Financial Aid Office may deem necessary to determine my eligibility for tuition waiver. I understand that failure to timely provide any requested information may result in the denial of my application for tuition waiver.

_____ I understand that I must notify the Financial Aid Office no later than 15 days of my first becoming aware of any change in the information that I have provided. I further understand that failure to notify the Institution of any changes may be considered willful falsification, to be treated as described above.

By signing this form, I certify, under penalty of perjury, that the information I have provided is complete and accurate. I understand that willful falsification of information can result in referral for investigation and prosecution, full disciplinary action by the Institution, and civil action by the Institution to recover any costs that it may incur because of such a false statement.

Applicant Signature: _____

Date: _____

Financial Aid Signature: _____

Date: _____

<p align="center">Financial Aid Office</p> <input type="checkbox"/> Tuition Waiver Granted by Liaison <input type="checkbox"/> Tuition Waiver Denied by Liaison Sign/Date: _____	<p align="center">Office of Records & Registration</p> <input type="checkbox"/> State Residency: IC, OC, OS <input type="checkbox"/> Billing Site: 15, 16, 17 Sign/Date: _____	<p align="center">Business Office</p> <input type="checkbox"/> Tuition Waiver Coded Sign/Date: _____
---	---	--

APPEAL: Students wishing to appeal the decision of the Homeless Youth & Foster Student Liaison must notify the Director of Financial Aid in writing within 15 working days of the liaison's decision. The request for appeal must state the reason for said appeal.

Hagerstown Community College
Student Financial Aid Foster Care Tuition Waiver

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

The Maryland Tuition Waiver for Foster Care Recipients is available to foster care youth who have completed the FAFSA, are under 25 years old, are enrolled in a vocational certificate program or as a degree-seeking student, and are meeting the Satisfactory Academic Progress standards at a Maryland Public institution of higher education. The purpose of Tuition Waiver for Foster Care Recipients is to provide financial assistance to foster care youth.

You may be exempt from paying tuition and mandatory fees at HCC. The tuition waiver only applies to tuition and fees. The tuition waiver does not apply to room and board, books, or other expenses incurred as part of the overall cost of attendance.

1 Student Information *

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	MI	Date of Birth	Student ID

In order to be eligible for the MD TUITION WAIVER FOR FOSTER CARE RECIPIENTS, your name must be on the Department of Human Resources (DHR) list of eligible foster care students that is sent to public colleges and universities in January and July, which verifies that you meet one of the criteria listed below.

2 Please select the set of circumstances listed below that applies to your situation *

- Resided in an out of home placement in Maryland at the time you graduated from high school or successfully completed a general equivalency development examination (GED).
- Resided in an out of home placement in Maryland at the time of your 18th birthday.
- Resided in an out of home placement on your 13th birthday, and was placed into guardianship or adopted out of an out of home placement after your 13th birthday.
- Resided in an out-of-home placement in the State for at least 1 year on or after your 13th birthday and returned to live with their parents after the out-of-home placement ended.
- You are the younger sibling of a person who meets one of the above qualifications and was placed into guardianship or adopted concurrently out of an out of home placement by the same guardianship or adoptive family.

3 Signature *

To sign click/tap the white space between the two horizontal lines below. When prompted click/tap and drag using a mouse, stylus, or your finger. Once satisfied with the signature's look, click/tap the OK button.

Student Signature

Submit

Hagerstown Community College
Student Financial Aid Homelessness Verification

Skip to Page 3

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

NOTICE: According to Maryland law, educators are required to report suspected current and past abuse (including but not limited to child abuse and neglect). This is required even if the former victim is an adult and/or the alleged abuser is deceased at the time of disclosure. If you disclose information to Student Financial Aid Office staff, whether in-person or in writing, it may be subject to reporting by Hagerstown Community College. If you have any concerns regarding this requirement, please contact the Student Affairs office by phone at 240-500-2526 or by email at studentaffairs@hagerstowncc.edu.

A1 *

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	MI	Date of Birth	Student ID

At any time on or after July 1, 2021, did your high school representative determine that you were an unaccompanied youth who was homeless? (High School Guidance Counselor or Dana Pentoney is the Washington County Public School McKinney-Vento Homeless Youth Liaison) Yes No

At any time on or after July 1, 2021, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? Yes No

At any time on or after July 1, 2021, did the director of a runaway or homeless youth basic center of transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? Yes No

For a list of transitional housing and homeless shelters, visit: <https://211md.org/>

If you answered Yes to any of the above questions, skip section A2, and sign and submit the form on page 2. Be sure to enter an email address for the School District Liaison or Shelter Director to send the form for completion.

If you answered No to all of the above questions, continue on to section A2. Also, please be sure to sign and submit the form on page 2.

A2

Do you stay in the same place every night? Yes No

Do you move around a lot? Yes No

Do you have keys to the place where you live? Yes No

Do you have the legal right to be in the home where you sleep? Yes No

Are you or your parent(s) homeless because of an eviction or the inability to pay rent or mortgage? Yes No

Section A2 continued on page 2

Next Page

A2 (Continued)

Are you homeless because of a natural disaster that destroyed your previous home? Yes No

If yes, when did the disaster occur?

Did you or your parent(s) become homeless due to unemployment? Yes No

If yes, when did you or your parent(s) become unemployed?

Did you or your parent(s) become homeless when you lost public benefits (Social Security, TANF, etc.)? Yes No

If yes, what date did you last receive these benefits?

If you answered Yes to any of the questions in Section A2, please contact the Student Financial Aid Office at 240-500-2473 to make an appointment with the Student Financial Aid Administrator.

Once the form is complete, sign and submit within the Student Signature section below.

Student Signature

If applicable, please enter the email address for the School District Liaison or Shelter Director:

To sign click/tap the white space between the two horizontal lines below. When prompted click/tap and drag using a mouse, stylus, or your finger. Once satisfied with the signature's look, click/tap the OK button.

Student Signature

Submit

Previous Page

Next Page

B Liaison/Director/Designee ONLY

Please complete this section to verify the homelessness status of the student.

I am providing this form of verification regarding the status of the student listed above as a:

McKinney-Vento School District Liaison Yes No

Director of designee of a HUD-funded shelter Yes No

Director or designee of a RHYA-funded shelter Yes No

Per the College Cost Reduction and Access Act (Public Law 110-84), I am authorized to verify this student's living situation.

I am confirming that the student listed is or was:

An unaccompanied homeless youth after July 1, 2021. S/he was living in a homeless situation, as defined by Section 725 of the McKinney-Vento Act, and was not in the physical custody of a parent or guardian. Yes No

An unaccompanied, self-supporting youth at risk of homelessness after July 1, 2021. S/he was not in the physical custody of a parent or guardian, provides for his/her own living expenses entirely on his/her own, and was at risk of losing his/her housing. Yes No

Name:

Title:

Phone:

Email:

To sign click/tap the white space between the two horizontal lines below. When prompted click/tap and drag using a mouse, stylus, or your finger. Once satisfied with the signature's look, click/tap the OK button.

Liaison/Director/Designee Signature

Submit

Previous Page

2022/2023

Appeal the Denial of an Application for Tuition Waiver for Homeless Youth and Foster Care



Student's Last Name

Student's First Name

Student's M.I.

Student's HCC ID Number

This is an application for a tuition waiver under MD. CODE ANN., EDUCATION § 15-106.1. We understand the sensitive nature of these questions; however, the goal is to ensure you have the resources and support you need to be successful.

Step 1: Please provide a signed statement explaining the reason(s) you believe your application should be reconsidered along with any supporting documentation you may have.

Please be advised, eligibility criteria cannot be waived for any reason. Appeals will be reviewed and responded to by email within 30 days.

Step 2: Sign and submit this form with all required documents.

Statement of Understanding

- I certify that the supporting documentation submitted is true and accurately represents my situation. Failure to submit the required documentation will result in an automatic denial of my request.
- I authorize the Tuition Waiver Committee to contact any third parties whom I have requested to document my situation.
- I understand that the Tuition Waiver Committee may require additional documentation in order to clarify my situation.
- I understand that I may be required to meet with the Tuition Waiver Committee for a personal interview in order to clarify my situation.
- I understand that if appeal decisions are final.
- I understand that if approved, this tuition waiver will be applied to cover the full cost of my tuition and mandatory fees prior to payment of any other financial aid designated to you. The Maryland Tuition waiver does not cover costs associated with books, transportation, room and board, or any other educational expenses not covered by other sources of financial aid.

Handwritten Signature

Date

Financial Aid Services
 10901 Little Patuxent Pkwy
 Columbia MD 21044
 443-518-1260
 443-518-4576 (FAX)
 finaid@howardcc.edu
 www.howardcc.edu

CRI:

ImageNow

Doc type: UG FA Doc Name: MD Tuition Waiver

Work Flow

Main: MD Sub-queue: Academic Year

Approved _____ Year Approved _____

Renewals _____

Degree Obtained _____ Year Obtained _____

Denied _____ Denial Reason _____

Homeless Youth Waiver Electronic App

Link:

https://howardcommcollege.formstack.com/forms/application_for_tuition_waiver_for_homeless_youth

The screenshot shows a web browser window with the URL https://howardcommcollege.formstack.com/forms/application_for_tuition_waiver_for_homeless_youth. The browser's address bar and tabs are visible at the top. The main content of the page is a form titled "Application for Tuition Waiver for Homeless Youth" in a dark red header box. Below the header, the form contains the following fields and questions:

- Student Name ***: Two input fields labeled "First Name" and "Last Name".
- Student HCC ID Number ***: A single input field.
- Did someone at your high school or school district determine you were experiencing homelessness while in school and were eligible for additional services? Example: Transportation support or money for uniforms or school supplies? ***: Three radio button options: "Yes", "No", and "Unsure".
- Have you previously attended a Maryland public college or university? ***: Two radio button options: "Yes" and "No".

At the bottom of the form, there is a note: "You must submit a FAFSA or MSFAA to receive this award. You should only submit one. If you are eligible for FAFSA, submit a FAFSA. If not, submit a MSFAA. Have you submitted a FAFSA or MSFAA?*" and a small logo for Formstack with the text "Powered by Formstack. Create your own form."

login to MDCAPS | Howard Community College | FSA Training Conference | Administering Addl. Docs | 2020FSAConSession80 | Search - Customer Center | Application for Tuition Waiver

howardcommunitycollege.formstack.com/forms/application_for_tuition_waiver_for_homeless_youth

Datatale Collegian... MIREC Campus Tina... Student Outreach R... QLess Status... QLess Customer En... Home - Ellician Tra... Document Libraries... Ellician - Home... Set Collegian... BOB! Ellician Hub

You must submit a FAFSA or MSFAA to receive this award. You should only submit one. If you are eligible for FAFSA, submit a FAFSA. If not, submit a MSFAA. Have you submitted a FAFSA or MSFAA? *

- Yes, FAFSA
- Yes, MSFAA
- No, will submit FAFSA
- No, will submit MSFAA
- Submitted both FAFSA and MSFAA
- Need help with submission

Have you had a consistent physical presence in Maryland for at least 12 months prior to enrolling? This means you have stayed in Maryland most of time, Example: Living in a hotel in Maryland most of the time but left Maryland for a week to visit friends, family, or sightsee. *

- Yes
- No
- Unsure

With what race/ethnicity do you identify? Select all that apply. *

- American Indian or Alaskan Native
- Hispanic or Latino/a
- Native Hawaiian or Pacific Islander
- White or Caucasian
- Other
- Prefer not to disclose

What is your sexual orientation? *

- Bisexual
- Heterosexual or straight
- Gay
- Lesbian

Powered by Formstack | Create your own form |

login to MDCAPS | Howard Community College | FSA Training Conference | Administering Addl. Docs | 2020FSAConSession80 | Search - Customer Center | Application for Tuition Waiver

howardcommunitycollege.formstack.com/forms/application_for_tuition_waiver_for_homeless_youth

Datatale Collegian... MIREC Campus Tina... Student Outreach R... QLess Status... QLess Customer En... Home - Ellician Tra... Document Libraries... Ellician - Home... Set Collegian... BOB! Ellician Hub

What is your sexual orientation? *

- Bisexual
- Heterosexual or straight
- Gay
- Lesbian
- Pansexual or fluid
- Queer
- Questioning or Unsure
- Other
- Prefer not to disclose

Do you identify as transgender? *

- Yes
- No

With which gender do you identify? *

- Agender
- Female or Woman
- Genderqueer or genderfluid
- Gender nonconforming
- Male or Man
- Non binary
- Two-spirit
- Questioning or unsure
- Other
- Prefer not to disclose

Which pronouns should be used to refer to you Multi-answer She/her/hers He/him/his They/them/theirs Ze/zir/zirs Other *

- She/her/hers

Powered by Formstack | Create your own form |

Which pronouns should be used to refer to you Multi-answer She/her/hers He/him/his They/them/theirs Ze/zir/zirs Other *

She/her/hers
 He/him/his
 They/them/theirs
 Ze/zir/zirs
 Other
 Prefer not to disclose

Required Documentation

Signed statement from the student describing living situation *

Choose File Remove File No File Chosen

One or more of the following is required:

Documentation of living situation (hotel receipts, eviction notice, etc)

Choose File Remove File No File Chosen

Letter from an objective third party confirming living situation (counselor, physician, supervisor, etc)

Choose File Remove File No File Chosen

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Foster Care Waiver Electronic App

Link:

https://howardcommcollege.formstack.com/forms/application_for_tuition_waiver_for_foster_care

Application for Tuition Waiver for Foster Care Recipients

Student Name *

First Name
Last Name

Student HCC ID Number *

Have you previously attended a Maryland public college or university? *

Yes
 No

You must submit a FAFSA or MSFAA to receive this award. You should only submit one. If you are eligible for FAFSA, submit a FAFSA. If not, submit a MSFAA. Have you submitted a FAFSA or MSFAA? *

Yes, FAFSA
 Yes, MSFAA
 No, will submit FAFSA
 No, will submit MSFAA
 Submitted both FAFSA and MSFAA
 Need help with submission

Have you had a consistent physical presence in Maryland for at least 12 months prior to enrolling? This means you have stayed in Maryland most of time. Example: Living in a hotel in Maryland most of the time but left Maryland for a week to visit friends, family, or sightsee. *

Yes
 No
 Unsure

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Have you had a consistent physical presence in Maryland for at least 12 months prior to enrolling? This means you have stayed in Maryland most of time. Example: Living in a hotel in Maryland most of the time but left Maryland for a week to visit friends, family, or sightsee. *

Yes
 No
 Unsure

With what race/ethnicity do you identify? Select all that apply. *

American Indian or Alaskan Native
 Hispanic or Latino/a
 Native Hawaiian or Pacific Islander
 White or Caucasian
 Other
 Prefer not to disclose

What is your sexual orientation? *

Bisexual
 Heterosexual or straight
 Gay
 Lesbian
 Pansexual or fluid
 Queer
 Questioning or Unsure
 Other
 Prefer not to disclose

Do you identify as transgender? *

Yes
 No

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Browser tabs: Login to MDCAPS, Howard Community Coll..., ESA Training Conferenc..., Administering Addit..., 2020SP2CentSession80..., Search - Customer Center, Application for Tutor V...

Browser address bar: howardcommcollege.formstack.com/forms/application_for_tuition_waiver_for_foster_care

Browser bookmarks: Dutatel Collegian..., MIREC Campus Tra..., Student Outreach R..., QLess Status, QLess Customer En..., Home - Illinois Tra..., Document Libraries..., Ellician - Home, Test Collegian..., BOEJ, Ellician Hub.

No

With which gender do you identify? *

- Agender
- Female or Woman
- Genderqueer or genderfluid
- Gender nonconforming
- Male or Man
- Non-binary
- Two-spirit
- Questioning or unsure
- Other
- Prefer not to disclose

Which pronouns should be used to refer to you Multi-answer She/her/hers He/him/his They/them/theirs Ze/zir/zirs Other *

- She/her/hers
- He/him/his
- They/them/theirs
- Ze/zir/zirs
- Other
- Prefer not to disclose

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Timer  Hide

45 minutes

* = required field

M Code: HOMLEO / FA HOMELESS DOC ODD
Aid Year: 2223Office of Student Financial Aid
Phone : (240)567-5100
Email: FinancialAid@montgomerycollege.edu

2022-2023 Documentation of Homelessness Status

SECTION A: STUDENT INFORMATION

Student's First Name: Student's Last Name: MC ID#:

SECTION B: INSTRUCTIONS

You may obtain the **required documentation** from one or more of the following sources, who would have determined your status as an unaccompanied youth who was homeless or you were self-supporting and at risk of being homeless at any time **on or after July 1, 2021**.

Please contact one of the following: **high school or school district homeless liaison**, or **director of an emergency shelter or transitional housing**, or the **director of a runaway or homeless youth basic center or transitional living program**.

We need a **written letter on official letterhead** from one of the above sources who can attest to your circumstances at any time **on or after July 1, 2021** that meet the federal requirement.

If you need assistance with this form, please contact the Financial Aid Office.

SECTION C : DOCUMENTATION OF HOMELESSNESS STATUS

Note: If you need help combining **multiple** images or files into **one** PDF document, see **FAQs** for the instructions.

Please Attach a copy of a written letter on official letterhead attesting your **Status of Homelessness** at any time **on or after July 1, 2021** here.

Upload files in PDF or JPG formats in only. We may not be able to process files in any other format.

If you like you can explain your situation here (Optional):

SECTION D: CERTIFICATION

I/We understand that this form must be signed and submitted with all other requested documents before my financial aid will be processed. Each person signing below certifies that all of the information reported is complete and correct.

WARNING: *If you purposely give false or misleading information, you may be fined, sent to prison, or both.*

Do not forget to click the 'Submit Form' button after you electronically sign the form.

*
(click to sign)

Student's Signature _____

Date _____

No application form was attached because PGCC does not have an application form used for the Homeless Youth and/or Foster Care Tuition Waivers/Exemptions.

Students categorized as homeless self-identify on the Free Application for Federal Student Aid (FAFSA). Students categorized as foster care self-identify on the FAFSA, submit Tuition Waiver confirmation from Social Worker, or are listed on the DHS Foster Care list provided by Maryland Higher Education Commission.

TUITION WAIVERS

[Home](#) > [Pay For College](#) > [Tuition Waivers](#)

There are several waivers that can result in you attending tuition free. Check out the eligibility requirements below.

There are waivers available for students taking credit and non-credit courses, so check with the financial aid office for credit courses and continuing education for non-credit courses. If you are a member of the military, national guard or are a veteran, contact the director of veterans services.

Disability

This waiver is available for Maryland residents who are retired as a result of a disability as defined by the Social Security or Railroad Retirement Act, who enroll in any credit class that has at least 10, or is being continued with less than 10, regularly-enrolled students. Enrollment of more than six credits must be in a credit program of study. Continuing education courses that lead to employment, including life skills instruction, are also eligible.

The tuition waiver covers tuition charges not covered by other financial assistance (last dollar funding after any grants and scholarships are applied). You are responsible for fees and the cost of books/supplies.

To apply:

- Complete the [FAFSA](#)
- Fill out the [Certification for Tuition Waiver Form](#)
- Contact the financial aid office at 410-334-2905

You must complete the FAFSA and Certification for Tuition Waiver form annually.

Foster Care

Tuition and fees are waived for students who:

- register for classes before turning 25 years old,
- have resided in an out-of-home placement in Maryland and
- are enrolling in a credit program of study or non-credit courses leading to licensure or certification.

To Apply:

- Complete the [FAFSA](#)
- Complete the Tuition Waiver for Foster Care Recipients [Form](#)
- Contact the Foster Care and Homeless Youth Liaison, Ellie Soulis, at 410-334-2978 or esoulis@worwic.edu

Homeless Youth

Tuition and fees are waived for credit and non-credit students who:

- register for classes before turning 25 years old;
- have had a consistent presence in the state for at least one year before enrollment in a public institution of higher education that is documented by school, employment or other records;
- have been verified as a homeless child or youth, as defined by the federal McKinney-Vento Homeless Assistance Act, at any time during the 24 months immediately preceding the student's enrollment in a public institution of higher education or while the student is enrolled in a public institution of higher education; and
- enroll in a credit program of study or in non-credit courses that lead licensure or certification.

To Apply:

- Complete the [FAFSA](#)
- Complete the [Tuition Waiver for Youth Experiencing Homelessness](#)
- Contact the Foster Care and Homeless Youth Liaison, Ellie Soulis, at 410-334-2978 or esoulis@worwic.edu

Maryland National Guard

Members of the Maryland National Guard who have two or more years of service remaining are eligible for a 50% tuition waiver.

To apply:

- Submit an official command or unit [State Tuition Waiver Letter](#), and
- Submit a copy of your military identification card

Documentation for a Maryland National Guard waiver must be presented to the director of [veterans services](#) each term.

National Guard members may also be eligible for the [Chapter 1606 Montgomery Selected Reserve GI-Bill](#).

Senior Citizens

Tuition is waived for Maryland residents who are 60 years old or older on a space-available basis.

Prior to the first credit class session, you must submit a [Senior Citizen Tuition Waiver Form](#) and provide proof that your 60th birthday has occurred. Non-credit students do not need to submit a tuition waiver form, but must turn 60 years old prior to registering for classes.

You are responsible for fees and the cost of books/supplies.

Tuition & Fees

CONTACT US

Financial Aid Office (for credit courses)

410-334-2905

financialaid@worwic.edu

Continuing Education (for non-credit courses)

410-334-2815

non-credit@worwic.edu

Veteran and Military Students

Jason M. King

Director of Veterans Services

410-334-2882

jmking@worwic.edu

2022-2023 FOSTER CARE RECIPIENT TUITION WAIVER APPLICATION

The Maryland Tuition Waiver for Foster Care Recipients is available to foster care youth who are enrolled as a candidate for an associate, bachelor's degree or vocational certificate at a Maryland Public institution of higher education. The purpose of Tuition Waiver for Foster Care Recipients is to provide financial assistance to foster care youth.

Eligibility Requirements

Students under the age of 25 who are or were in an out-of-home placement in Maryland by the MD Department of Human Services and who are attending a Maryland public college or university are eligible to apply.

When applying, you must have been placed or were in an out-of-home placement by the Maryland Department of Human Services.

You must have:

- Been placed in out-of-home placement by the Maryland Department of Human Services; and
- Resided in an out-of-home placement on the individual's 18th birthday or at the time of graduation from high school or upon successful completion of the General Education Development (GED) examination; OR
- Resided in an out-of-home placement for at least one year on or after the individual's 13th birthday and entered into guardianship, been adopted, or reunited with at least one of the individual's parents
- Been the younger sibling of an individual who met the qualifications outlined in section (a) and (b) above, and was concurrently placed into the same guardianship by the same parent, or was adopted by the same adoptive family with the older sibling.

Eligibility Criteria

The youth must:

- Complete and file the Free Application for Federal Student Aid (FAFSA) or the Maryland State Financial Aid Application (MSFAA) each year.
- Be enrolled on or before he or she reaches the age of 25.
- The youth continues to be exempt from paying tuition and fees until 10 years after first enrolling as a candidate for an associate, bachelors, or a vocational certificate at a Maryland public institution of higher education.
- Be enrolled full time or part time for an associate, bachelors, or a vocational certificate at a Maryland public institution of higher education. Non-credit courses taken to earn a vocational certificate also qualify for tuition waiver.
- Students are eligible to receive the Foster Care Tuition Waiver for the following semesters: Fall, Spring, and Summer.

Award Amount

You are exempt from paying tuition and mandatory fees at a public college in Maryland. The tuition waiver only applies to tuition and fees. This also includes all fees for credit bearing and noncredit courses required as a condition of enrollment.

If a foster care recipient receives a scholarship or grant, the scholarship or grant may not be applied to the tuition for the foster care recipient.

Tuition is determined by the individual public institution of higher education and includes cost for tuition, registration fees as well as all fees that are required as a condition of enrollment. Tuition does not include room, board, books, and transportation.

*To prevent delays, please complete and submit any required documentation to the FA Office right away.
Items may be submitted by mail, fax, or drop off in BH 109.
Students are responsible for reading all FA policies and contacting the office with any questions.*

Renewing An Award				
<ul style="list-style-type: none"> You must file the FAFSA or MSFAA each year to receive the waiver for up to an additional nine years or until your Bachelor's degree is awarded, whichever occurs first. You must remain enrolled in an eligible academic program. The Foster Care Tuition Waiver Application must be completed annually. 				
A. Student Information				
Last Name	First Name	Date of Birth	Social Security #	WWCC Student ID # (7 digits)
Street Address		City	State	Zip Code
E-mail Address			Preferred Phone #	Alternate Phone #
Major for Credit Students OR Course for Non-Credit Students				
B. Waiver History				
Did you receive the Maryland Tuition Waiver for Foster Care Recipients in the last academic year?				Yes <input type="checkbox"/> No <input type="checkbox"/>
Did you receive the Maryland Tuition Waiver for Foster Care Recipients at a previous institution within the last 10 years?				Yes <input type="checkbox"/> No <input type="checkbox"/>
If you responded yes, please list the name(s) of the institution(s):				
Please provide documentation of waiver eligibility from prior institution.			Attached <input type="checkbox"/>	Not applicable <input type="checkbox"/>
C. Foster Care Information				
Resided in an out-of-home placement on the individual's 18th birthday or at the time of graduation from high school or upon successful completion of the General Education Development (GED) examination.				Yes <input type="checkbox"/> No <input type="checkbox"/>
Resided in an out-of-home placement for at least one year on or after the individual's 13th birthday and entered into guardianship, been adopted, or reunited with at least one of the individual's parents.				Yes <input type="checkbox"/> No <input type="checkbox"/>
Been the younger sibling of an individual who met the qualifications outlined in the sections above, and was concurrently placed into the same guardianship by the same parent, or was adopted by the same adoptive family with the older sibling.				Yes <input type="checkbox"/> No <input type="checkbox"/>
D. Next Steps				
Your status as an eligible Foster Care Recipient will be verified on the Department of Human Resources (DHR) roster that is released to institutions via the Maryland Higher Education Commission (MHEC) Maryland College Aid Processing System (MDCAPS). If the eligibility cannot be confirmed via the roster, we will contact DHR directly for individual verification.				
If determined to be eligible, the waiver for tuition and fees will be applied to your account. Your account can be viewed by logging in to https://my.worwic.edu , My Student Experience > Student Finance > Account Activity .				
If determined to be ineligible, you will receive an email notification with additional information about your right to appeal and instructions on how to do so.				
If you have questions, please contact the Foster Care & Homeless Youth Liaison, Ellie Soulis, at esoulis@worwic.edu or 410-334-2978.				
E. Certification and Signature				
By signing below, I acknowledge that all information that I have provided is complete and correct.				
Student Signature (Electronic signatures will not be accepted)		Student Printed Name		Date
For Office Use Only				
FAFSA Filing Date:	DHR Roster: Yes <input type="checkbox"/> No <input type="checkbox"/>		DHR Verification: Yes <input type="checkbox"/> No <input type="checkbox"/>	
No. of Years Received:	Waiver Eligible: Yes <input type="checkbox"/> No <input type="checkbox"/>		Appeal Notice:	
FC & HY Liaison Signature:			Date:	

To prevent delays, please complete and submit any required documentation to the FA Office right away. Items may be submitted by mail, fax, or drop off in BH109. Students are responsible for reading all FA policies and contacting the office with any questions.

2022-2023 HOMELESS YOUTH TUITION WAIVER APPLICATION

The Maryland Tuition Waiver for Homeless Youth provides financial assistance to homeless youth who are enrolled as a candidate for an associate degree, bachelor's degree or vocational certificate at a Maryland Public institution of higher education.

Qualifications

To be eligible for the Maryland Tuition Waiver for Homeless Youth, a youth must:

- Have had a consistent presence in the state for at least one year before enrollment in a public institution of higher education that is documented by school, employment, or other records; and
- Have been verified as a homeless child or youth, as defined by the federal McKinney-Vento Homeless Assistance Act, at any time during the 24 months immediately preceding the student's enrollment in a public institution of higher education or while the student is enrolled in a public institution of higher education.

The McKinney-Vento Homeless Act defines homeless children as "individuals who lack fixed, regular, and adequate nighttime residence."

Examples of children who fall under this definition are as follows:

- Children and youth sharing housing due to loss of housing, economic hardship or a similar reason
- Children and youth living in motels, hotels, trailer parks, or campgrounds due to lack of alternative accommodations
- Children and youth living in emergency or transitional shelters
- Children and youth abandoned in hospitals
- Children and youth whose primary nighttime residence is not ordinarily used as a regular sleeping accommodation (e.g. park benches, etc)
- Children and youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations
- Migratory children and youth living in any of the above situations

Eligibility Criteria

The youth must:

- Complete and file the Free Application for Federal Student Aid (FAFSA or the Maryland State Financial Aid Application (MSFAA) each year;
- Be enrolled on or before he or she reaches the age of 25;
- The youth continues to be exempt from paying tuition and fees until: (a) ten years after first enrolling as a candidate for an associate's, bachelors, or a vocational certificate at a Maryland public institution of higher education; **or** (b) the date that the homeless youth is awarded a bachelor's degree, whichever occurs first.
- Be enrolled full time or part time while earning an associate, bachelors, or a vocational certificate at a Maryland public institution of higher education. *Non-credit courses taken to earn a vocational certificate also qualify for tuition waiver.

Students are eligible to receive the Homeless Youth Tuition Waiver for the following semesters: Fall, Spring, Summer

Award Amount

You are exempt from paying tuition and mandatory fees at a public college in Maryland. The tuition waiver only applies to tuition and fees. This also includes all fees for credit bearing and noncredit courses required as a condition of enrollment.

If a homeless youth receives a scholarship or grant, the scholarship or grant may not be applied to the tuition for the homeless youth.

*To prevent delays, please complete and submit any required documentation to the FA Office right away.
Items may be submitted by mail, fax, or drop off in BH 109.
Students are responsible for reading all FA policies and contacting the office with any questions.*

Tuition is determined by the individual public institution of higher education and includes cost for tuition, registration fees as well as all fees that are required as a condition of enrollment. Tuition does not include room, board, books, and transportation.

Renewing An Award

- You must file the FAFSA or MSFAA each year to receive the waiver for up to an additional nine years or until your bachelor's degree is awarded, whichever occurs first. You must remain enrolled in an eligible program.
- The Homeless Youth Tuition Waiver Application must be completed annually.

A. Student Information

Last Name	First Name	Date of Birth	Social Security #	WWCC Student ID # (7 digits)
Street Address		City	State	Zip Code
E-mail Address			Preferred Phone #	Alternate Phone #
Major for Credit Students OR Course for Non-Credit Students				

B. Waiver History

Did you receive the Maryland Tuition Waiver for Homeless Youth in the last academic year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Did you receive the Maryland Tuition Waiver for Homeless Youth at a previous institution within the last 10 years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you responded yes, please list the name(s) of the institution(s):	
Please provide prior waiver appeal documentation from your prior institution.	Attached <input type="checkbox"/> Not applicable <input type="checkbox"/>

C. Eligibility Information

Have had a consistent presence in the state for at least one year before enrollment in a public institution of higher education that is documented by school, employment, or other records.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have been verified as a homeless child or youth, as defined by the federal McKinney-Vento Homeless Assistance Act, at any time during the 24 months immediately preceding the student's enrollment in a public institution of higher education or while the student is enrolled in a public institution of higher education.	Yes <input type="checkbox"/> No <input type="checkbox"/>

D. Unaccompanied Homeless Youth

An **Unaccompanied** Homeless Youth is a student that is not in the physical custody of a parent or guardian who is homeless or self-supporting and at the risk of being homeless. Students in these situations may be determined to be an independent student per federal regulations and are not required to provide parent information on the FAFSA form.

Have you submitted the Unaccompanied Homeless Youth Worksheet to the Financial Aid Office and have been awarded financial aid as an independent student: Yes No Not applicable

**If you responded yes above, please skip to section F- Next Steps.*

E. Homeless Youth

The Maryland Tuition Waiver is available to any Maryland Homeless Youth regardless of dependency status. To help determine your eligibility for this waiver, please review the items below and check all items that may apply to your situation.

Do you stay in the same place every night?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you move around a lot?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have keys to the place where you live?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have legal rights to be in the home where you sleep?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you or your parent(s) homeless because of eviction or the inability to pay rent or mortgage?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you homeless because of a natural disaster that destroyed your previous home? If yes, when did the disaster occur? Date:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Did you or your parent(s) become homeless due to unemployment? If yes, when did you or your parent(s) become unemployed? Date:	Yes <input type="checkbox"/> No <input type="checkbox"/>

To prevent delays, please complete and submit any required documentation to the FA Office right away. Items may be submitted by mail, fax, or drop off in BH109. Students are responsible for reading all FA policies and contacting the office with any questions.



FINANCIAL AID OFFICE
 32000 Campus Drive | Brunkhorst Hall (BH) Room 109
 Salisbury, MD 21804
 Phone: 410-334-2905 | Fax: 410-334-2901
 E-mail: financialaid@worwic.edu

FOR OFFICE USE ONLY

Did you or your parent(s) become homeless when you lost public benefits (Social Security, TANF, etc.)? If yes, what date did you last receive those benefits? Date:		Yes <input type="checkbox"/> No <input type="checkbox"/>
If you answered "yes" to any of the questions in this section, please contact the Foster Care & Homeless Youth Liaison, Ellie Soulis, to schedule an appointment.		
F. Next Steps		
If determined to be eligible, the waiver for tuition and fees will be applied to your account. Your account can be viewed by logging in to https://my.worwic.edu , My Student Experience > Student Finance > Account Activity .		
If determined to be ineligible, you will receive an email notification with additional information about your right to appeal and instructions on how to do so.		
If you have questions, please contact the Foster Care & Homeless Youth Liaison, Ellie Soulis, at esoulis@worwic.edu or 410-334-2978.		
G. Certification and Signature		
By signing below, I acknowledge that all information that I have provided is complete and correct.		
Student Signature (Electronic signatures will not be accepted)	Student Printed Name	Date
For Office Use Only		
FAFSA Filing Date:	UHY: Yes <input type="checkbox"/> No <input type="checkbox"/>	HY: Yes <input type="checkbox"/> No <input type="checkbox"/>
No. of Years Received:	Waiver Eligible: Yes <input type="checkbox"/> No <input type="checkbox"/>	Appeal Notice:
FC & HY Liaison Signature:	Date:	

*To prevent delays, please complete and submit any required documentation to the FA Office right away.
 Items may be submitted by mail, fax, or drop off in BH 109.
 Students are responsible for reading all FA policies and contacting the office with any questions.*

2022-2023 UNACCOMPANIED HOMELESS YOUTH WORKSHEET

You indicated on your 2022-2023 Free Application for Federal Student Aid (FAFSA) that you are an unaccompanied youth who is homeless or self-supporting and at risk of being homeless. Please complete the form below.

The following information must be received and reviewed before your 2022-2023 financial aid can be awarded.

A. Student Information

Last Name	First Name	Date of Birth	Social Security #	WWCC Student ID #
Street Address		City	State	Zip Code
E-mail Address			Cell Phone	Home Phone

B. Verification of Special Circumstances

Check the category below that applies to your circumstances:

<input type="checkbox"/>	At any time on or after July 1, 2021, my high school or school district homeless liaison determined that I was an unaccompanied youth who was homeless.
<input type="checkbox"/>	At any time on or after July 1, 2021, the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determined that I was an unaccompanied youth who was homeless.
<input type="checkbox"/>	At any time on or after July 1, 2021, the director of a runaway or homeless youth basic center or transitional living program determined that I was an unaccompanied youth who was homeless or that I was self-supporting and at risk of being homeless.
<input type="checkbox"/>	I am homeless or at risk of being homeless, but do not meet any of the criteria listed above. I would like to request that a homeless youth determination be made by a Financial Aid Administrator at Wor-Wic. I will provide a written statement explaining my circumstances and contact the Financial Aid Office to complete the next steps.

C. Documentation Required

To complete your file, the following documents will be required in addition to this worksheet:

1. A personal statement explaining your circumstances
2. A Verification of Unaccompanied Homeless Youth form completed by a certifying official *(if one of the first three boxes is checked in section B)* OR documentation requested by the Financial Aid Administrator at Wor-Wic who is reviewing your circumstances.

D. Certification and Signature

The student is required to sign and date below. The student whose signature appears below certifies that all information reported is complete and correct. Further, he/she understands that if false or misleading information is given, he/she may be fined, be sentenced to jail, or both.

Student Signature (Electronic signature will not be accepted)	Student Printed Name	Date

To prevent delays, please complete and submit any required documentation to the FA Office right away.

Items may be submitted by mail, fax, or drop off in BH 109.

Students are responsible for reading all FA policies and contacting the office with any questions.

2022-2023 UNACCOMPANIED HOMELESS YOUTH CERTIFICATION FORM

*Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called **verification**. As part of this process, the Financial Aid Office Staff must compare your FAFSA with the information provided on this worksheet and other required documents. Discrepancies may require additional documentation and your FAFSA may need to be corrected. **Financial aid may not be awarded until all verification requirements are met and the necessary corrections have been made.***

A. Student Information – ONLY SECTION TO BE COMPLETED BY THE STUDENT

Last Name	First Name	Date of Birth	Social Security #	WWCC Student ID #
Street Address		City	State	Zip Code
E-mail Address			Cell Phone	Home Phone

B. Certifying Official Statement

I certify that I, the certifying official, am one of the following (check one only):

<input type="checkbox"/>	A McKinney-Vento School District Liaison	Under subtitle VII-B of the McKinney-Vento Homeless Assistance Act, every school district is required to designate a liaison for students experiencing homelessness. Homeless liaisons have a number of legal responsibilities under the Act, including identifying youth who meet the definition of homeless and are unaccompanied. The education subtitle of the McKinney-Vento Act is overseen by the U.S. Department of Education. For more information visit: http://center.serve.org/nche/states/state_resources.php
<input type="checkbox"/>	A Director or Designee of a HUD-funded shelter	The U.S. Department of Housing and Urban Development (HUD) administers funding for homeless shelters and services under Title IV of the McKinney-Vento Act. These funds are distributed to communities through a competitive grant process. For more information visit: http://www.hudhre.info/index.cfm?do=viewCocContacts
<input type="checkbox"/>	A Director or Designee of a RHYA-funded shelter	The U.S. Department of Health and Human Services administers the Runaway and Homeless Youth Act programs. These programs provide funding for Basic Centers, Transitional Living Programs, and Street Outreach Programs that serve runaway youth and other unaccompanied youth. For more information contact the National Clearinghouse on Families and Youth by phone at 301-608-8098 or by e-mail at ncfy@acf.hhs.gov

I certify that the aforementioned student was (check one only):

<input type="checkbox"/>	A unaccompanied homeless youth* on or after July 1, 2021, who was living in a homeless shelter as defined by Section 725 of the McKinney-Vento Act, and was not in the physical custody of a parent or guardian.
<input type="checkbox"/>	An unaccompanied, self-supporting youth* at risk of homelessness on or after July 1, 2021, who was not in physical custody of a parent or guardian, provides for his/her own living expenses entirely on his/her own, and is at risk of losing his/her housing.

**Youth is defined as a student who is 21 years or younger who is still enrolled in high school as of the day the student signed the 2022-2023 Free Application for Federal Student Aid (FAFSA).*

C. Certifying Official Contact Information

First and last name		Title	
Organization		Telephone Number	
E-mail Address			
Certifying Official Signature		Date	

To prevent delays, please complete and submit any required documentation to the FA Office right away. Items may be submitted by mail, fax, or drop off in BH 109. Students are responsible for reading all FA policies and contacting the office with any questions.

Appendix I

Maryland Foster Care Tuition Waiver Recipients and Maryland
Unaccompanied Homeless Youth Tuition Waiver Recipients
Application and Other Materials

Public Four-Year Institutions

Office of Financial Aid Determination of Homelessness 2021 – 2022

PLEASE READ: If you are UNABLE to obtain verification from one of the three authorized agents in Section 2, YOU MUST complete Section 3.

* Required

1. First Name *

2. Last Name *

3. BSU ID *

4. Student Email *

5. Student Phone Number *

Next



* Required

By completing this form, I am certifying one the following categories applies to me based on federal regulations. By selecting one of the following, I am also understanding I have to provide the appropriate required documentation to verify my homelessness status and agree to be contacted by a Financial Aid representative to conduct a further interview regarding my responses.

6. I am providing this letter of verification as a (check one, then list name, phone number, and other contact information below): *

- McKinney-Vento School District Liaison - if you check this box you MUST complete Section 3 to continue. If not, your application will be deemed incomplete.
- Student determined homeless by a HUD- funded shelter - if you check this box you MUST complete Section 3 to continue. If not, your application will be deemed incomplete.
- Student determined homeless by a RHYA- funded shelter- if you check this box you MUST complete Section 3 to continue. If not, your application will be deemed incomplete.
- Other- if selecting this category, you MUST complete section 4 to continue. If not, your application will be deemed incomplete.

Back

Next

Never give out your password. [Report abuse](#)



* Required

7. If you answered "No" to all the questions above, but believe you may qualify for unaccompanied homeless youth and/or at risk of being homeless..... please provide a written statement. *

Enter your answer

Back

Next

Never give out your password. [Report abuse](#)

Coppin's Office of Financial Aid is notified via receipt of a roster from MHEC of eligible recipients of the waiver/exemptions. Applicants are advised by MHEC to submit verification of status to the Office of Financial Aid in the form of a letter from Department of Social/Health Services – verifying status. Once documentation is received and verified, the designated university representative certifies the student’s status in MHEC – MDCAP system.

Frostburg State University

AFFIDAVIT OF STUDENTS REQUESTING UNACCOMPANIED HOMELESS YOUTH STATUS

Applicant Name: _____

This affidavit must be completed by all students and potential students requesting homeless status.

____ I am not in the physical custody of a parent or guardian.

____ I lack a fixed, regular, and adequate nighttime residence.

My Current residence/living situation is: _____

I lack a fixed, regular and adequate nighttime residence because: _____

____ I have or will have had a consistent presence in Maryland for twelve months prior to enrollment

I HEREBY SOLEMNLY AFFIRM UNDER PENALTIES OF PERJURY THAT:

____ The information given above is true and accurate.

____ I understand that willful falsification of information in this Affidavit can result in referral for investigation and prosecution, full disciplinary action by the Institution, and civil action by the Institution to recover any costs that it may incur because of such a false statement.

____ I agree to provide to the Institution a copy of any documentation (including any relevant tax returns) that the Financial Aid Office deems necessary to determine my eligibility for homeless status.

____ I understand that I must notify the Financial Aid Office no later than 15 days after my first becoming aware of any change in the information that I have provided in this Affidavit. I further understand that failure to notify the Institution of any changes may be considered willful falsification, to be treated as described above.

Mandatory Reporting of Child Abuse

Please be aware that, according to Maryland law, educators are required to report current and past child abuse and neglect even when the former victim is now an adult and even when the former alleged abuser is deceased. If you disclose current or past abuse/neglect in any submitted paper work or to any financial aid staff personally, we are required by law to report it. Please contact the office if you want more information about this law.

Signature of Applicant: _____

Date: _____

Please provide any of the following supporting documentation:

1. Signed letter from you describing your situation in detail including information about living arrangements.
2. Proof of homeless status from High School if being admitted as a first time student.
3. Signed letters (with telephone numbers) from at least three others who have specific information about your situation, including information about your living arrangements. At least one of these letters must come from a professional familiar with your situation, such as a high school guidance counselor or clergy member. Other individuals who may provide supplemental letters include family members, or other individuals from your hometown who know specific information about your situation. (Information supplied by a current FSU student on your behalf will not be considered).
4. Request without supporting documentation will not be considered.

This information will be supplied to the homeless committee for review and decision.

**Frostburg State University
Financial Aid Office
101 Braddock Road
Frostburg, MD 21532
Phone: 301-687-4301 Fax: 301-687-7074
fsufinaid@frostburg.ed**



2021-22 Foster Care Tuition Waiver Form

To qualify for this tuition waiver, you must meet all of the Additional Eligibility Requirements and all of the Foster Care requirements.

Foster Care Eligibility Requirements:

1. You must have been placed in an out-of-home placement by the Maryland Department of Human Resources.
2. You must also meet one of the following criteria:
 - a. resided in an out-of-home placement in Maryland on your 18th birthday or at the time you graduated from high school or successfully completed a general equivalency development examination (GED).
 - b. resided in an out-of-home placement on your 13th birthday and were then placed into guardianship or adopted after your 13th birthday
 - c. resided in an out-of-home placement in Maryland for at least 1 year on or after your 13th birthday and returned to live with your parents after the out-of-home placement ended.
 - d. your older sibling met the placement and guardianship/adoption criteria above, and you were placed into guardianship or adopted out of an out-of-home placement by the same guardianship or adoptive family in accordance with § 5-525.2(A) of the Family Law Article.
3. The Maryland Department of Human Resources must confirm that you are eligible for the waiver.

Additional Eligibility Requirements:

1. You must enroll at Salisbury University as a degree-seeking undergraduate on or before age 25.
2. You may receive this waiver for **ten years** from your first date of enrollment as an associate's degree or bachelor's degree candidate at a public college or university in Maryland; or until you earn a bachelor's degree, whichever occurs first.
3. **Every year**, you must submit a **FAFSA** (Free Application for Federal Student Aid) [FAFSA Log In](#) or the MSFAA (Maryland State Financial Aid Application) [MSFAA Log In](#) if you are not eligible to file a FAFSA. The MSFAA allows qualified children of undocumented immigrants who qualify for in-state tuition to apply and be considered for certain types of MD state financial aid.

Maximum Waiver Amount:

1. You may only receive a waiver for the cost of your Tuition and all fees required as a condition of enrollment in credit bearing and non-credit courses.
2. The waiver can never be applied toward room, board, books, or other non-course charges.
3. If you receive other grants or scholarships, this **Tuition & Fees Waiver** will not be reduced based on those grants/scholarships, but in some cases the regulations for your other grants and scholarships could require reductions to those grants and scholarships based on your **Tuition & Fees Waiver**.

Application Process & Deadlines:

1. **Every year**, submit a **FAFSA** (Free Application for Federal Student Aid) or MSFAA (Maryland State Financial Aid Application).
2. If either of the following conditions apply, you must also submit this form:
 - a. If this is the first semester that you are requesting a waiver at SU, submit this form.
 - b. If you are taking a summer course at SU, submit this form.

3. After you have received your first approved Foster Care Waiver, we should automatically re-evaluate your eligibility for renewal of the waiver for the following fall or spring term. If your waiver has not been applied, please submit this form to request the waiver.

***The following demographic information is required for reporting to Maryland Higher Education Commission (MHEC):**

Race/Ethnic Identity (check one):

- Asian/Asian American
- Black/African/African American
- Hispanic/Latinx/Chicanx
- White/European American
- Middle Eastern
- American Indian/Native/
Alaska Native
- Native Hawaiian/Pacific Islander
- South Asian
- Multiracial
- Missing/Other (Please specify)
- Prefer not to say

Gender Identity (check one):

- Female
- Male
- Transgender Female
- Transgender Male
- Other (Please specify)
- Prefer not to say

Sexual Orientation (check one):

- Heterosexual
- Lesbian
- Gay
- Bisexual
- Asexual
- Other (Please specify)
- Prefer not to say

Student Name:	SU ID:
Student Signature:	Date:
Age:	

Return the completed form to our office

Mailing Address	In Person	Fax Number
Salisbury University 1101 Camden Ave Salisbury, MD 21801 Attn: Financial Aid	Holloway Hall Rm 213	410-543-6138

For Office Use Only:

Reviewed by:	Date of Review:	Status: Approved or Denied
Notification sent to student:	Date notification was sent:	Comments:



**Unaccompanied Homeless Youth Determination Request
2021 – 2022 Aid Year**

Student Name _____ SU ID # _____

Please complete this form to request Unaccompanied Homeless Youth Status and/or to apply for the State of Maryland’s tuition waiver program for Maryland residents who are Unaccompanied Homeless youth.

If you have any problems completing this form, please call the Financial Aid Office at 410-543-6165 or email your questions to finaid@salisbury.edu.

- Our policies and Federal student privacy laws (FERPA) ensure that we will keep your information strictly confidential. We will NOT notify your parents or share any information with them.
- **Child Abuse/Neglect Reporting Requirements:** If you disclose any information regarding current or previous childhood abuse or neglect, state law requires SU staff to report the information to MD’s office of Child Protective Services even if the events occurred years ago.
- Please note if you are interested in receiving counseling services, Salisbury University offers short-term personal counseling services to SU students. Most services are free. To request these services, contact the Counseling Center at 410-543-6070.

On this form, please only use the terms “mother/father/parents” to refer to your biological or adoptive parents.

1. Did a state court appoint a **Legal Guardian** as determined by a court in your state of legal residence, or were you in a **Legal Guardianship** when you became a legal adult in your state? Answer “No” if you are still a minor and the court decision is no longer in effect or if the court decision was not in effect at the time you become an adult.) Yes
 No
2. **List your addresses since the age of 13 or since you moved out of your parent(s)’ home.** Include your relationship to the people who owned or rented the property (parents, aunt, self, friend, etc.) and the dates you lived at each address.

	Your Address	Your relationship to renter/owner	From: (Month/year)	To: (Month/year)
Current:				
Previous:				
Previous:				
Previous:				
Previous:				

3. **What is your mother and father’s current marital status?**

Never married to each other Separated or divorced from each other
 Married to each other Father is widowed Mother is widowed

4. **When was the last time you lived with either parent (include dates or your age at that time)?**

5. List your parent(s)' full legal names and all their addresses since you turned 17.

If you do not know the exact dates or full addresses, list as much information as you can.

	Father	Mother
Full Name:		
Date of Birth:		
Current Address:		
Dates:	Since:	Since:
Previous Address 1:		
Dates:	From: To:	From: To:
Previous Address 2:		
Dates:	From: To:	From: To:

6. On an attached sheet with your signature and date, please explain your current living situation and the circumstances that led to your homelessness. Please include approximate dates as best as you can. You must also address the following in your letter:

How often do you have contact with your parent(s), and when was the last time you had contact with them?

Have you received any financial support from your parents in the last 2 years? If so, include the type of support and the parent who provided it. Include cash, housing, food, and payment of your bills/debts such as health/car insurance, or car payments.)

When was the last time you received financial support from either parent? (List the parent(s) and the date or your age.)

Describe the last time you had stable housing. Include 1) how long you lived there, 2) when you left, & 3) your relationship to the people you were living with.

7. Are you currently covered by your parent's health insurance? Yes No

8. If either of the following situations apply, please submit relevant documentation.

- If one or both of your parents are deceased, please submit a copy of the Death Certificate(s).
- If your parents have mental health or substance abuse problems or if you experienced parental neglect or abuse and if you already have any relevant documentation of these circumstances from Social Services statements, police reports, or court documents, please provide copies of that documentation.

If you have any questions about appropriate documentation, please contact our office.

9. What is your current marital status? Single Married Separated or divorced Widowed

If you are currently married, please list your marriage date: _____

10. You MUST provide signed statements from at least TWO third-party references (who are not family members) who can verify your situation as an unaccompanied homeless youth or self-supporting and at risk of being homeless. ONE should be from a third-party professional and ONE should be from someone outside of your immediate family. Examples of third-party professionals include clergy members, guidance counselors, teachers, professors, doctors, counselors, mental health professionals, medical authorities, social workers, law enforcement officers, etc. The letters should include details as to how the person knows you, how long they have known you, and how they have first-hand personal knowledge of your current situation. The individuals submitting letters cannot be related to one another, nor can they reside at the same address, and must provide a telephone number and address where the individual can be reached for follow up questions must be included.

11. Demographic Information Required by the Maryland Higher Education Commission:

A bill passed by the Maryland State Legislature and approved by the Governor of Maryland on May 18, 2021 requires that Maryland Public Institutions of Higher Education collect and report certain demographic information to the Maryland Higher Education Commission (MHEC) about students who may qualify for and the Maryland Homeless Youth tuition waiver/exemption.

The following demographic information is required for reporting to Maryland Higher Education Commission:

<p>1) Race/Ethnic Identity (check one):</p> <p><input type="checkbox"/> Asian/Asian American</p> <p><input type="checkbox"/> Black/African/African American</p> <p><input type="checkbox"/> Hispanic/Latinx/Chicanx</p> <p><input type="checkbox"/> White/European American</p> <p><input type="checkbox"/> Middle Eastern</p> <p><input type="checkbox"/> American Indian/Native/Alaska Native</p> <p><input type="checkbox"/> Native Hawaiian/Pacific Islander</p> <p><input type="checkbox"/> South Asian</p> <p><input type="checkbox"/> Multiracial</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>	<p>2) Gender Identity (check one):</p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> Transgender Female</p> <p><input type="checkbox"/> Transgender Male</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>	<p>3) Sexual Orientation (check one):</p> <p><input type="checkbox"/> Heterosexual</p> <p><input type="checkbox"/> Lesbian</p> <p><input type="checkbox"/> Gay</p> <p><input type="checkbox"/> Bisexual</p> <p><input type="checkbox"/> Asexual</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>
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12. Certification Statement:

- I certify that all information given on this form and any attached documentation to true and correct to the best of my knowledge.
- I understand that if I disclose information regarding current or previous childhood abuse or neglect, state law requires SU staff to report the information to MD’s office of Child Protective Services even if the events occurred years ago.
- I understand that if I purposely give false or misleading information on this form or in my supporting documentation, I will be committing a Federal crime and could be fined up to \$20,000, sent to prison, or both.
- I also understand that if my situation changes and I move back in with my parent(s), or begin receiving financial support from them, I must immediately report this information to the Salisbury University Financial Aid Office.

Student Signature: _____ Date: _____

Return this form and any supporting documentation via one method listed below:

Mailing Address	In Person	Fax Number
Salisbury University 1101 Camden Ave Salisbury, MD 21801 Attn: Office of Financial Aid and Scholarships	Holloway Hall Room 213	410-543-6138

2021-2022 Unaccompanied Homeless Youth Verification Form

Printed Student Name: _____ SU ID: _____

Current Address: _____

Email: _____ Phone Number: _____

Section 1 - To be completed by the student:

Complete this section if you are able to provide documentation regarding your status as an unaccompanied homeless youth from one of the following sources: (1) McKinney-Vento School District Liaison; (2) Director or Designee of a HUD funded shelter; (3) Director or Designee of a RHYA funded shelter.



If you are not able to provide confirmation from one of the three designees listed below regarding your status, but still think that you may qualify for unaccompanied homeless youth status, please send an email to finaid@salisbury.edu with the subject line "Unaccompanied Homeless Youth Determination Request." In your email, please provide a brief (1-2 paragraph) explanation as to why you believe you are eligible for this status.

Please check the question that matches your situation:

At any time on or **after July 2020**, did your high school district homelessness liaison determine that you were an unaccompanied youth who was homeless?

At any time on or **after July 2020**, did the director of an emergency shelter or transitional housing program funded by the U. S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?

At any time on or **after July 2020**, did the director of a runaway or homeless youth basic center of transitional living program determine that you were an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless?

- *If you checked any of the situations above, sign this form and bring it to be completed by the appropriate official (liaison or director).*

Section 2 – To be completed by the appropriate official from Section 1:

Liaison\Director\Designee

Please complete this document to verify this student's homelessness status. The Salisbury University Office of Financial Aid and Scholarships may contact you for further information or to verify the student's status. You may submit a copy of the student's designated status on your organization's official letterhead as additional documentation.

I am authorized to verify this student's status based on my responsibilities as a (check one):

- McKinney-Vento School District Liaison
- Director or Designee of a HUD funded shelter
- Director or Designee of a RHYA funded shelter

I am confirming that _____ is or was (check one):

Student's Full Name

- an unaccompanied homeless youth after July 1 2020. S/he was living in a homeless situation, as defined by Section 725 of the McKinney-Vento Act, and was not in the physical custody of a parent or guardian.
- an unaccompanied, self-supporting youth at risk of homeless after July 1, 2020. S/he was not in the physical custody of a parent or guardian, provides for his/her own living expenses entirely on his/her own, and was at risk of losing his/her housing.

Signature of Official _____ Date _____

Printed Name of Official _____

Phone Number _____

Email Address _____

Title of Official _____

Shelter/School Name, City, and State: _____

Section 3- Demographic Information Required by the Maryland Higher Education Commission:

A bill passed by the Maryland State Legislature and approved by the Governor of Maryland on May 18, 2021 requires that Maryland Public Institutions of Higher Education collect and report certain demographic information to the Maryland Higher Education Commission (MHEC) about students who may qualify for and the Maryland Homeless Youth tuition waiver/exemption.

The following demographic information is required for reporting to Maryland Higher Education Commission:

<p>1) Race/Ethnic Identity (check one):</p> <p><input type="checkbox"/> Asian/Asian American</p> <p><input type="checkbox"/> Black/African/African American</p> <p><input type="checkbox"/> Hispanic/Latinx/Chicanx</p> <p><input type="checkbox"/> White/European American</p> <p><input type="checkbox"/> Middle Eastern</p> <p><input type="checkbox"/> American Indian/Native/Alaska Native</p> <p><input type="checkbox"/> Native Hawaiian/Pacific Islander</p> <p><input type="checkbox"/> South Asian</p> <p><input type="checkbox"/> Multiracial</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>	<p>2) Gender Identity (check one):</p> <p><input type="checkbox"/> Female</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> Transgender Female</p> <p><input type="checkbox"/> Transgender Male</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>	<p>3) Sexual Orientation (check one):</p> <p><input type="checkbox"/> Heterosexual</p> <p><input type="checkbox"/> Lesbian</p> <p><input type="checkbox"/> Gay</p> <p><input type="checkbox"/> Bisexual</p> <p><input type="checkbox"/> Asexual</p> <p><input type="checkbox"/> Other (please specify)</p> <p>_____</p> <p><input type="checkbox"/> Prefer not to say</p>
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Section 4- ALL APPLICANTS- Student Certification Statement:

I certify that the information I have provided on this form and all accompanying documentation is true and correct to the best of my knowledge. I agree to submit additional documentation to support my circumstance should the financial aid office make such a request.

I hereby authorize Salisbury University to inquire and discuss with appropriate agencies and/or individuals the content of my application to determine if I am entitled to status as an unaccompanied homeless youth. **I also, by my signature below, authorize anyone that Salisbury University contacts or who I contact and ask for assistance to discuss and release any information to Salisbury University.** This authorization can be revoked by writing or emailing, the Director of Financial Aid and Scholarships at finaid@salisbury.edu and revoking such authorization in writing. I hereby release from liability Salisbury University, the University System of Maryland, the State of Maryland and their officials, employees, agents, Board of Regents as well as those individuals/agencies who provide information to Salisbury University.

Student Signature _____ **Date** _____ **SU ID:** _____



fosterwaiver.pdf



2122uhyr.pdf



2122uhyd.pdf



2122homelessness.
pdf

This application must be completed by all students requesting a tuition waiver under MD. CODE ANN., EDUCATION § 15-106.1. Questions can be addressed to Homeless Youth and Foster Care Tuition Waiver Liaison Machell Smith at (410-837-6505).

To be eligible for the Maryland Foster Care Waiver:

- Student under the age of 25 who are or were in an out-of-home placement in Maryland by the MD Department of Human Services and who are attending the University of Baltimore (UBalt) are eligible to apply.
- When applying, you must have been placed or were in an out-of-home placement by the Maryland Department of Human Services.

To be eligible for the Maryland Tuition Waiver for Homeless Youth, a youth must:

- have had a consistent presence in the state for at least one year before enrollment in a public institution of higher education that is documented by school, employment, or other records; and
- have been verified as a homeless child or youth, as defined by the federal McKinney-Vento Homeless Assistance Act, at any time during the 24 months immediately preceding the student's enrollment in a public institution of higher education or while the student is enrolled in a public institution of higher education.
- *The McKinney-Vento Homeless Act defines homeless children as “individuals who lack fixed, regular, and adequate nighttime residence.”*

Please select one tuition waiver option when completing the application, students only have to complete this application once

I can certify and attest that:

Foster Care

___ The Maryland Department of Human Services can certify that I am an eligible Foster Care Recipient (or am the younger sibling of a Foster Care Recipient).

-OR-

Homeless Youth

___ I have had a consistent presence in the state of Maryland for at least 1 year before my enrollment at UBalt and can provide documentation (school, employment or other records); AND

___ I have been verified as a homeless child or youth, as defined by the Federal McKinney-Vento Homeless Assistance Act, at any time during the past 2 years prior to enrollment at UBalt.

AND:

____ I am (or I first enrolled at UBalt) before turning 25 years of age.

____ I am enrolled or will be enrolling in a degree seeking program or a certificate program at UBalt.

____ I have filed for federal and State financial aid.

____ I agree to provide to the Institution a copy of any documentation (including any relevant tax returns) that the Office of Financial Aid may deem necessary to determine my eligibility for tuition waiver. I understand that failure to timely provide any requested information may result in the denial of my application for tuition waiver.

____ I understand that I must notify the Office of Financial Aid no later than 15 days of my first becoming aware of any change in the information that I have provided. I further understand that failure to notify the Institution of any changes may be considered willful falsification, to be treated as described above.

Student Name:	I.D. #:
Student Signature:	Date:
Requested Term(s):	Fall _____ Spring _____ Summer _____

Return application by:

- Secure File Upload: Use the ‘Upload a Document’ link at [Financial Aid Forms](#)
- Fax: 410-837-5493
- Email: financialaid@ubalt.edu
- Mail:
The University of Baltimore
Office of Financial Aid
Academic Center, Room 123
1420 N. Charles St.
Baltimore, MD 21201

Question: Please upload any application form used for the homeless youth and/or foster care tuition waivers/exemptions. If your application is accessed via a webpage/electronic application, share screenshots and urls as appropriate. If you have no documentation to share, please upload a document stating why none can be shared.

Applying:

Foster Care-

The MDHS roster, provided by MHEC, is used to automatically identify, review, and award eligible students without an additional application. Students may also directly apply by emailing for consideration.

<https://financialaid.umbc.edu/types-of-aid/maryland/foster-care/>

Homeless Youth-

Students who complete a FAFSA and designate homelessness are automatically reviewed for the waiver using information available to our office, without an additional application form. For example, if we have a copy of a McKinney-Vento certification from a school district to support the FAFSA designation of unaccompanied homeless youth, we use that along with a review of university information to verify a student's eligibility for the waiver. If the homeless verification document or university records are insufficient for a waiver determination, we ask the student for clarification through email or an interview/appointment process in order to make a waiver determination.

Students who do not self identify as homeless on the FAFSA, or become homeless after the FAFSA application was submitted, apply for the waiver by contacting the liaison for an interview/appointment. The interview is conducted with the student to build a rapport and obtain an understanding of their circumstances to determine if they meet the homeless definition for purposes of the waiver and/or UHY FAA Override to FAFSA.

<https://financialaid.umbc.edu/types-of-aid/maryland/homeless-youth/>



OFFICE OF STUDENT FINANCIAL AID
Student Development Center, Suite 1100
Princess Anne, Maryland 21853

Foster/Homeless Waiver

Description of program

Maryland Foster Care Waiver

The Maryland Tuition Waiver for Foster Care Recipients is available to foster care youth under the age of 25 who are enrolled as a candidate for an Associate's Degree, Bachelor's Degree, or vocational certificate at a Maryland public college or university. Recipients are exempt from paying tuition and mandatory fees at a Maryland public college or university for up to ten (10) years.

To be eligible for the Maryland Tuition Waiver for Foster Care Recipients, a youth must have:

- Been placed in an out-of-home placement by the Maryland Department of Human Services (MDHS) and either;
 - Resided in an out-of-home placement in Maryland at the time they graduated from high school or successfully completed a General Equivalency Development Examination (GED);
 - Resided in an out-of-home placement in Maryland at the time of their 18th birthday or;
 - Resided in an out of home placement on their 13th birthday and have been placed into guardianship or adopted out of an out-of-home placement after their 13th birthday or;
 - Resided in an out-of-home placement in Maryland for at least one (1) year on or after their 13th birthday and returned to live with their parents after the out-of-home placement ended.

The younger sibling(s) of an eligible foster care recipient may also be eligible if they are concurrently placed into guardianship or adopted out of an out-of-home placement by the same guardianship or adoptive family.

Maryland Unaccompanied HOMELESS YOUTH Waiver

Students who are declared as unaccompanied homeless youth and are not in the physical custody of their parent(s) may qualify for a tuition and fees waiver.

Circumstances may include:

- Children and youth sharing housing due to loss of housing, economic hardship or a similar reason
- Be a homeless child or youth as defined by the McKinney-Vento Homeless Assistance Act
- Children and youth living in motels, hotels, trailer parks, or camp grounds due to lack of alternative accommodations
- Children and youth living in emergency or transitional shelters
- Children and youth awaiting foster care placement
- Children and youth whose primary nighttime residence is not ordinarily used as a regular sleeping accommodation (e.g. park benches, etc.)
- Children and youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations

For each waiver the students are required to do the following:

- File the [FAFSA](#) each year they wish to receive the waiver.
- Be enrolled at a Maryland public college or university on or before reaching the age of 25.
- Be enrolled full-time or part-time for an Associate's Degree, Bachelor's Degree, or Vocational Certificate at a Maryland Public Institution of higher education.
- Maintain [Satisfactory Academic Progress \(SAP\)](#).

Timeframe for this program

- Deadline for Homeless waiver is September of each academic school year
- The process is one work day for completion
- This process occurs in the Fall, Spring, Winter and Summer of each academic school year

Involvement in the Process

- Designated counselor to review each student
- OSFA scholarship coordinator

System used in this process

- PeopleSoft


Process

- Receive Foster Care list from MHEC MD CAP system
- Print list from Query in PeopleSoft for homeless waiver recipients



ID	Last Name	First Name	Youth by SEL	Youth by FHO	Homelessness	Aid Yr
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				

Click on ESFA_HOMELESS_WAIVER (excel)



ID	Last Name	First Name	Youth by SEL	Youth by FHO	Homelessness	Aid Yr
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				

Enter Aid Year in box

Click “View Results”



ID	Last Name	First Name	Youth by SEL	Youth by FHO	Homelessness	Aid Yr
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
10000000000000000000	ALLEN	ALLEN				
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Review each student on list

- Make sure each student is registered at UMES
- Check address for in-state (Maryland)
- Review homeless waiver documents (ex. McKinney Vento form from school, letter from student explaining situation, other necessary documents)
- Setup interview with students
- Provide student with necessary forms to complete
- Send email out to students

UMGC Online Application for Foster Care and Homeless Youth Tuition Waivers

Navigate to: <https://www.umgc.edu/current-students/finances/homeless-foster-tuition-waiver>

The screenshot shows the UMGc website interface. At the top, there is a navigation bar with the UMGc logo and various links like 'LOCATIONS', 'GET HELP', '855-655-8682', 'CURRENT STUDENTS', 'LOGIN', 'REQUEST INFO', and 'APPLY NOW'. Below this is a secondary navigation bar with links for 'Course Registration', 'Degree Requirements', 'Learning Resources', 'Career Services', 'Finances', 'Student Life & Support', and 'UMGC Blog'. The main content area features a sidebar on the left with a menu titled 'EXPLORE MORE OF UMGc' containing links for 'Current Students', 'Financials', 'Financial Aid', 'Tuition and Fees', 'Paying for Your Education', 'Third Party Billing', 'Scholarships', 'Homeless Youth/Foster Care Tuition Waiver', 'Student Aid Fund for Emergency Relief', and 'Emergency Relief'. The main content area has a heading 'Apply online for a Maryland tuition waiver for homeless youth or foster care recipients.' followed by a sub-heading 'General Eligibility Requirements'. Below this, it states 'To apply for either of these tuition waivers, you must meet all of the following criteria:' and lists three bullet points: 1. Have (or will have at the time of application) a UMGc student ID number. 2. Be under the age of 25 (or provide proof that you have previously received one of these waivers at another Maryland college/university). 3. Be currently enrolled or planning to enroll in a certificate, associate degree, or bachelor's degree program at UMGc. It also mentions 'Have completed the FAFSA' with a link icon.

Waiver-Specific Requirements

Homeless Youth Tuition Waiver:

You must also meet both of the following criteria to be eligible for the Homeless Youth Tuition Waiver:

1. You must be able to demonstrate that you have had a consistent presence in the State of Maryland for at least ONE year before enrolling at UMGc (examples of acceptable documentation to prove this include school, employment, or other records).
2. You have been (or can be) verified as a homeless child or youth as defined by the [McKinney-Vento Homeless Assistance Act](#) at any time during the 24 months immediately preceding your enrollment at UMGc (or during your enrollment at UMGc) by an approved official (see FAQs below for details on approved officials who can verify this).

Foster Care Recipient Tuition Waiver:

You must also meet one of the following criteria to be eligible for the Foster Care Recipient Tuition Waiver:

1. You were placed in an out-of-home placement by the Department of Human Services, and you resided in an out-of-home placement on your 18th birthday or at the time you graduated from high school/ completed your GED.
2. You resided in an out-of-home placement on or after your 13th birthday for at least one year, and you were placed into guardianship, adopted, or reunited with at least one of your parents.
3. You are the younger sibling of someone who meets criteria 1 or 2 above, and you were placed into guardianship or adopted out of an out-of-home placement by the same guardian or adoptive family, at the same time as your older sibling.

Frequently Asked Questions

- ▼ What will my tuition waiver cover if I am eligible?
- ▼ What will happen after I submit my application?
- ▼ Who can I contact with questions about this application or the tuition waiver programs?
- ▼ Who is considered an approved official for purposes of verifying homeless youth status?
- ▼ If I have already been determined to be eligible for the Homeless Youth Tuition Waiver at another Maryland public institution of higher education, do I need to apply again to use the waiver at UMGC?

Click the “Apply for a Tuition Waiver” button.

Select the type of waiver you are applying for – Foster Care Waiver or Homeless Youth Waiver.

If you select Foster Care Waiver, you will see these questions:

UMGC

Application for Student Requesting Tuition Waiver as a
Foster Care Recipient

Your Information

Full Name

Employer/Student ID (EMPL)

Date of Birth: Month Select One, Day Select One, Year (e.g. 1990)

Ethnicity -None-

Gender Identity -None-

Race -None-

Sexual Orientation -None-

Best Phone Number

Best Email

Note: You are not required to have a personal phone number or an email address for this tuition waiver. Please provide a method of contact or leave them blank.

Criteria

Below are the criteria to be eligible for the tuition waiver as a foster care recipient or homeless youth. Please check to indicate which are true for you.

If you have any questions or concerns about this form or your eligibility, please contact the Foster Care Recipient or Homeless Youth Tuition Waiver Liaison at FCH liaison@umgc.edu.

I am under the age of 23.

I am currently enrolled or am planning to enroll in a vocational certificate, associate degree, or bachelor's degree program at a public institution of higher education in the state of Maryland.

I have completed the FAFSA.

I was placed in an out-of-home placement by the Department of Human Services and resided in an out-of-home placement on my 18th birthday or when I graduated from high school or successfully completed my GED.

I resided in an out-of-home placement on or after my 13th birthday for at least 1 year and was placed into guardianship, adopted, or reunited with at least one of my parents.

I am the younger sibling of someone that is eligible for the tuition waiver and was concurrently placed into guardianship or adopted out of an out-of-home placement by the same guardianship or adoptive family.

Confirmation Statements

I HEREBY SOLEMNLY AFFIRM UNDER PENALTIES OF PERJURY THAT:

The information given above is true and accurate.

I understand that willful falsification of information in this application can result in referral for investigation and prosecution, full disciplinary action by the institution, and civil action by the institution to recover any costs that it may incur because of such a false statement.

I agree to provide to the Institution a copy of any documentation (including any relevant tax returns, if available) that the Financial Aid Office deems necessary to determine my eligibility for tuition waiver. I understand that failure to timely provide any requested information may result in the denial of my application for tuition waiver.

I understand that I must notify the Financial Aid Office no later than 15 days of my first becoming aware of any change in the information that I have provided in this application. I further understand that failure to notify the institution of any changes may be considered willful falsification, to be treated as described above.

By signing this document, I attest that the information contained herein is true and accurate to the best of my knowledge.

Please type out the signature in full. Do not copy and paste it.

Signature

If you select Homeless Youth Waiver, you will see these questions:

Application for Student Requesting Tuition Waiver as a
Homeless Youth

Your Information

Full Name
Employee/Student ID (EMPL)
Date of Birth: Month Day Year (e.g. 1990)
Ethnicity
Gender Identity
Race
Sexual Orientation
Best Phone Number
Best Email

Note: You are not required to have a personal phone number or an email address for this tuition waiver. Please provide a method of contact or leave them blank.

Criteria

Below are the criteria to be eligible for the tuition waiver as a foster care recipient or homeless youth. Please check to indicate which are true for you.

If you have any questions or concerns about this form or your eligibility, please contact the Foster Care Recipient or Homeless Youth Tuition Waiver Liaison at FCHYliaison@umgc.edu.

- I am under the age of 25.
- I am currently enrolled or am planning to enroll in a vocational certificate, associate degree, or bachelor's degree program at a public institution of higher education in the state of Maryland.
- I have completed the FAFSA.
- I can provide documentation by school, employment, or other records, that I have had a consistent presence in the state of Maryland for at least 1 year prior to enrollment in a public institution of higher education.
- I am not in the physical custody of a parent or guardian.
- I am a homeless child or youth in that I lack a fixed, regular, and adequate nighttime residence (as defined by the McKinney-Vento Homeless Assistance Act).

Confirmation Statements

I HEREBY SOLEMNLY AFFIRM UNDER PENALTIES OF PERJURY THAT:

The information given above is true and accurate.

I understand that willful falsification of information in this application can result in referral for investigation and prosecution, full disciplinary action by the institution, and civil action by the institution to recover any costs that it may incur because of such a false statement.

I agree to provide to the institution a copy of any documentation (including any relevant tax returns, if available) that the Financial Aid Office deems necessary to determine my eligibility for tuition waiver. I understand that failure to timely provide any requested information may result in the denial of my application for tuition waiver.

I understand that I must notify the Financial Aid Office no later than 15 days of my first becoming aware of any change in the information that I have provided in this application. I further understand that failure to notify the institution of any changes may be considered willful falsification to be treated as described above.

By signing this document, I attest that the information contained herein is true and accurate to the best of my knowledge.

Please type out the signature in full. Do not copy and paste it.

Signature:

Submit Case

Special Circumstances Form

Please submit this to be considered for a Professional Judgement - Special Circumstances appeal.

* Indicates required question

1. Student Full Name *

2. SMCM ID# *

Main point of contact for questions and communication about this appeal

This may be a parent/guardian of the student.

3. Name *

4. Email *

5. Phone *

Circumstance to be considered

6. Please select which circumstance you wish to have reviewed: *

Check all that apply.

- Loss of Employment/Reduction in Income
- Death of Spouse or Parent
- Out-of-Pocket Medical Expenses
- Divorce or Seperation
- Risk of Homelessness or Homeless Youth Consideration
- Foster Care Exemptions
- Other: _____

Explanation of Situation

7. Please provide an explanation of the situation you would like to have reviewed. *
The explanation should include specific dates and reasons as to why you would like to be considered for a special circumstance.

Examples of Required Documentation

Loss of Employment: Student/Spouse/Parent has had a loss of employment or a significant decrease in income.

*This change must have occurred at least 60 days prior to any adjustments being made.

Last pay stub from previous employer and/or explanation of benefits letter from unemployment

Letter from previous employer stating date of termination, if available

Signed copy of current year Federal tax return

Death of a Spouse: Spouse/Parent died after the FAFSA was filed.

Copy of death certificate

2019 W2's for both parents

Out-of-Pocket Medical Expenses: Student/Spouse/Parent has extensive out-of-pocket medical expenses.

Copy of bill(s) AND receipt(s) of payment

Divorce or Separation: Marriage status has changed since filing of FAFSA.

Copy of divorce decree

Copy of legal separation agreement OR SMCM notarized proof of separation form (will provide upon request)

Signed copy of current year tax return (1040) AND W2's- If taxes were filed married filing jointly or married filing separately

Homeless Youth/Foster Care Exemptions and Waivers

3rd party documentation to support your claim of homelessness

Proof of Foster Care documentation

8. I certify that all the information reported to qualify for federal aid is complete, true, and correct to the best of my knowledge. If additional documentation is required, I will submit those documents in a timely manner or my Special Circumstance Appeal will not be eligible for consideration. I also understand that it is a violation of the St. Mary's College Honor Code and Federal law to provide false or misleading information. *

Check all that apply.

Yes

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Google Forms

Office of Student Financial Assistance

Meet the Staff

How to Apply for Assistance >

Types of Assistance >

Scholarships

Grants

Loans

Student Employment & Work Study

> **State of Maryland Programs (MHEC)**

Private Loans

Foundation Scholarships

Financial Assistance Guides & FAQs >

Resources

Consumer Information

FAFSA

Student & Parent Federal Loans Gateway

National Student Loan Data

State of Maryland Programs (MHEC)

The Office of Student Financial Assistance (OSFA) at the Maryland Higher Education Commission (MHEC) provides a number of state grants, scholarships, and loan assistance repayment programs for eligible Maryland residents.

> [Howard P. Rawlings Guaranteed Access \(GA\) Grant](#)

> [Howard P. Rawlings Educational Assistance \(EA\) Grant](#)

> [Legislative Scholarships](#)

> [Edward T. and Mary A. Conroy Student Grant Program and Jean B. Cryor Memorial Scholarship Program](#)

✓ [Tuition Waiver for Foster Care Recipients](#)

Tuition Waiver for Foster Care Recipients is available to foster care youth who are enrolled as a candidate for an associate, bachelor's degree, or vocational certificate at a Maryland public institution of higher education. The purpose of the Tuition Waiver for Foster Care Recipients is to provide financial assistance to foster care youth. Please submit the [Special Circumstances form](#) to begin the process to be awarded the waiver.

- [Tuition Waiver for Foster Care Recipients](#)

✓ [Tuition Waiver for Homeless Youth](#)

The Maryland Tuition Waiver for Homeless Youth provides financial assistance to homeless youth who are enrolled as a candidate for an associate degree, bachelor's degree or vocational certificate at a Maryland Public institution of higher education. Please submit the [Special Circumstances form](#) to begin the process to be awarded the waiver.

- [Tuition Waiver for Homeless Youth](#)

Please upload any application form used for the Homeless Youth and/or Foster Care Tuition Waivers/Exemptions. If your application is accessed via a webpage/electronic application, share screen shots and URLs as appropriate. If you have no documentation to share, please upload a document stating why none can be shared.

Answer: We do not have a separate application process for either of these tuition waiver programs.